

**TOWN OF EASTHAM
AGENDA
BOARD OF SELECTMEN
Monday, October 6, 2014
5:00 p.m.**

Location: Earle Mountain Room

I. SELECTMEN/PUBLIC INFORMATION

II. APPOINTMENTS

5:00 p.m. Approve Participation in Regional Fire Grant for Fire Prevention and Emergency
Management Public Education Tools – Chief Mark Foley

Note: Other than public hearings, all times are approximate and items may be taken out of order.

III. ADMINISTRATIVE MATTERS

A. Action/Discussion

1. Discussion – Traffic Light Route 6 and Governor Prence Status Update
2. Correspondence Review/Action
 - 2.1 Chatham Board of Selectmen Monomoy Refuge Draft CCP/EIS Comment
 - 2.2 Eastham/Orleans Water Interconnect Response for Meeting
 - 2.3 Massachusetts Selectmen's Association Conference October 25th
 - 2.4 Question One Request for Support – Massachusetts Tax Payers Foundation and Safer Roads and Bridges Committee
3. Budget Schedule and Budget Policy Discussion
4. Update Turnip Field Road Name Change

IV. TOWN ADMINISTRATOR'S REPORT

V. OTHER BUSINESS

Upcoming Meetings

Wednesday October 8, 2014	2:30 p.m.	Work Session
Monday October 20, 2014	5:00 p.m.	Regular Session – Municipal Water Update
Monday October 20, 2014	6:00 p.m.	Meeting Board of Water Commissioners
Wednesday October 22, 2014	2:30 p.m.	Work Session – Municipal Waste Water Update – Jane Crowley, Health Agent
Monday November 3, 2014	5:00 p.m.	Regular Session
Wednesday, November 5, 2014	2:30 p.m.	Work Session

This meeting will be video recorded and broadcast over Local Access Channel 18 and through the Town website at www.eastham-ma.gov.

**Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.*

**If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact Laurie Gillespie-Lee, 5900 x207*

FY15 Community Innovation Challenge Grant

APPLICATION

II

Amount requested: \$80,783.00

Identify the lead applicant entity: Town of Brewster

Lead applicant primary contact:

First Name, Last Name: Robert Moran, Fire Chief/EMD

Name of Municipality, School, RPA or COG: Town of Brewster

Phone Number: 508-896-7018

Email Address: rmoran@town.brewster.ma.us

Lead applicant secondary contact:

First Name, Last Name: Charles Sumner, Town Administrator

Name of Municipality, School, Regional or COG: Town of Brewster

Phone Number: 508-896-3701 x1128

Email Address: csumner@town.brewster.ma.us

Check type of participating entities:

- ☒ Two or more municipalities seeking to collaborate
- ☐ Regional school(s)
- ☐ School districts considering forming a regional school district or regionalizing services
- ☐ Regional planning agency or council of government
- ☐ Local government entity and non-profit seeking to collaborate
- ☐ Single municipality (for internal efficiency grant proposal)

List all participating entities: Towns of Brewster, Harwich, Chatham, Orleans, Eastham, and Wellfleet

FY15 Community Innovation Challenge Grant

APPLICATION

Purpose of the grant:

The participating Towns have recognized the existence of a lack of available training simulators (aids) throughout our region that would valuably enhance the current methods we utilized to deliver fire prevention and emergency management education to our school children, senior citizens, and the other diverse populations within our communities. To address this recognized service delivery problem and eliminate what we deem as a current obstacle to our ability to deliver effective community based fire and life safety training, the Mid-Cape Regional Fire Service Training Partnership is requesting these CIC grant funds to purchase a mobile fire safety/all hazards training simulator that would significantly enhance each of the participating communities ability to educate their populations in the areas of fire safety techniques and skills, disaster hazard training, and other daily life safety issues such as water safety, bicycle safety, disaster preparation, fall prevention, disaster prevention, weather related safety protocols, and post disaster event procedures.

Together in calendar year 2013 the six communities responded to 4,138 fire based incidents with 58 being confirmed structure fires. Additionally, property losses totaled \$1,491,900.00 and 8 civilians suffered fire related injuries or fatalities. The partnerships primary goal which is fully supported by the Governors Office and the State Fire Marshal will be to reduce these numbers and improve the safety of the citizens of the Commonwealths through effective use of the trailer in delivering modern fire and life safety education programs. Another critical aspect of the safety of our residents was brought to light during Hurricane Arthur and more specifically winter storm NEMO where obvious deficiencies in the ability of residents to properly prepare for these types of events became evident. An additional goal of the group is to provide enhanced hands-on training in real life disaster preparation and response in order to improve our resident's level of preparation and safety during a hurricane or winter storm based event.

The efficiencies of this project come in many forms. It is obvious no one community can afford the initial purchase of the training simulator. However, with a regional purchase funded through this CIC grant the foundation and most significant cost of the project will have been funded. This in itself is a pro-active and effective funding method being promoted by the group that is designed to reduce the burden placed on our individual communities taxpayers. Other expected program efficiencies include the sharing of personnel to deliver these services, the sharing of maintenance costs and future program funding, the sharing of a regional training curriculum developed by the partnerships members, and the development and implementation of a shared vision to ensure future continuity of the program(s).

FY15 Community Innovation Challenge Grant

APPLICATION

Benefits:

1. *If awarded the grant the initial cost savings per community for the shared purchase of the simulator would be approximately \$14,000.00 each thus reducing the financial burden placed on any one agency or Town.*
2. *Continued annual monetary savings for each community will be realized through the sharing of maintenance costs, instructor costs, and the shared purchase of educational aids such as pamphlets, books, and hats.*
3. *The school aged and senior citizen educational programs to be offered through the partnership are supported by the Commonwealth of Massachusetts through Student Awareness of Fire Education (SAFE) and Senior (SAFE) funding and curriculum assistance offered by the State Fire Marshals Office.*
4. *Obtaining the trailer through a State Grant program would highlight the Governors office continued efforts to enhance and support the delivery of effective fire and life safety education for our residents.*
5. *Reduce the 8 civilian fire injuries and fatalities that occurred during 2013 within the participating communities through proactive fire and life safety education for the approximately 44,000 resident residing in the region.*
6. *Reduce the 58 structure fires that occurred within the participating communities during 2013.*
7. *Reduce the \$1,491,900.00 in fire related property losses that occurred in the participating communities during 2013 through offering proactive fire safety education to the approximately 44,000 residents protected by the partnerships fire departments*
8. *Significantly improve school based fire and life safety education efforts for 6,303 students attending local and regional school systems within the participating communities.*
9. *Notably improve the fire and life safety levels for senior citizens in a region that encompasses the State's largest senior group population through on-site, hands-on, interactive training sessions.*
10. *Utilizes all-hazards training programs to provide weather, storm, flood, and natural disaster related prevention and safety information to the approximately 44,000 residents in the six participating communities.*
11. *Funding of this regional based grant that is designed to improve the life safety of a large group of State residents will intimately benefit the CIC program through*

FY15 Community Innovation Challenge Grant

APPLICATION

beneficial media coverage of the type of shared service programs sought after by State officials.

- 12. This shared service group purchase would eliminate any redundant efforts for the same type of purchase by the participating communities.*
- 13. The agreement to share in the cost of the maintenance and support of the training simulator and educational programs will reduce the funding burden that would be placed on any one Town if the project were not regional based.*
- 14. The purchase of this training simulator will significantly enhance the delivery methods and ability of the participating towns to present current, hands-on life safety training in an appropriate environment utilizing the most modern up-to-date training aids.*
- 15. The Fire Prevention Bureaus and Emergency Management Directors from each Town will be equally represented in a core stakeholders group that will be responsible for organizing and maintaining management of the program thus assuring the coordinated scheduling, curriculum implementation, and structure of the program.*
- 16. The simulator will be a mobile asset that will provide each community the ability to improve public access by bringing the training to where it is needed most. Through this enhanced ability to transport the training aid to local schools, nursing homes, community events, senior citizen complexes and local councils-on-aging the group will be able to reach our goals of improving the method through which we deliver these services and increase the number residents we reach through our training efforts. In addition, the simulator is handicapped accessible and includes training props for the hearing impaired thus improving our efforts to ensure disabled individuals are offered the same training as non-disabled residents.*
- 17. Staff efficiencies will be improved through the sharing of instructors and personnel who will be cross trained to provide instruction in any one of the six participating communities through the development and implementation of a common regional training curriculum.*
- 18. Staff members will be provided increased opportunities to interact with the residents of the region thus improving their social skills, public speaking capabilities, fire and life safety training skills, and their ability to deliver effective community based training programs.*
- 19. The residents of the Commonwealth and each of our participating communities have previously shown full support for regional public safety projects that show economies of scale and significant enhancements of the services available to them. The award of this grant to the involved Towns will substantiate their*

FY15 Community Innovation Challenge Grant

APPLICATION

ongoing efforts to search out and implement shared service arrangements and present a high level posture of fiscal responsibility to their respective populations.

20. The purchase of this training simulator will have a direct impact on enhancing the life safety of approximately 44,000 residents within the six participating Towns coupled with the possibility of reaching the 215,000 residents of Barnstable County in the event of the future expansion of the program.

21. The purchase of the trailer will significantly improve each Towns ability to “reach and teach” an extremely large senior citizen population susceptible to increased life safety hazards and shape an early, positive opinion of lifetime fire and life safety education in our school aged children.

Cost impact:

- 1. Based on this proactive and cost conscious shared service initiative the related expenses to become a partner in this regional project will be a minimal annual shared cost for each of the participating communities.*
- 2. Initial savings for each community of approximately \$14,000 related to initial purchase of simulation trailer.*
- 3. Without the appropriate funding provided by a 2015 CIC grant this project will not be funded locally due to the inability of the participating communities to provide the initial funding to purchase the mobile training simulator.*
- 4. The Fire Chiefs have agreed to fund any short and long term maintenance costs for the simulator through their respective local budgets.*
- 5. Reduction or elimination of fire related property loss costs through proactive delivery of fire safety education.*
- 6. Reduction or elimination of medical costs through proactive delivery of fire related injury and fatality prevention techniques.*
- 7. Reduction or elimination of individual property and personal losses attributed to fires, disasters, and storms through the delivery of proactive storm preparation and fire safety skills and techniques.*
- 8. Reduced fire, property, and storm insurance premiums for residents through training designed to proactively reduce potential losses.*
- 9. As the lead agency the Town of Brewster will handle all administrative program costs through existing staff thus providing savings to other participating agencies administrative costs.*

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APPLICATION

10. *Instructor staff will be shared and coordinated between each community so as to eliminate the need to expend overtime to cover personnel assigned to an educational event.*
11. *The purchase of training material and educational handouts will be coordinated through the consortium as a group purchase thus reducing the overall individual expenses in this area for each of the participating Towns.*
12. *Program costs will be offset by grants and/or donations received from local businesses, fire associations, and individual residents.*
13. *Program costs may be offset through the future application and receipt of fire prevention or other related National, State, or local grant opportunities.*
14. *Combined the six communities receive approximately \$27,700.00 in annual funding through the Commonwealth of Massachusetts Student Awareness of Fire Education (SAFE) and Senior (SAFE) grant programs. The Fire Chiefs of the participating departments have agreed to use portions of this local funding to cover program delivery costs.*
15. *We are positive the funding initiatives identified above along with the commitment of the participating Towns to ensure current and continued funding of this dynamic program request will carry this proposal to long term stability.*

Measures of success:

As with any new program one of the more critical components is the implementation of a method to evaluate its effectiveness. Our partnership proposes to initiate the following systems in order to evaluate, revise, and measure the successes of the program.

1. *The program will be measured with individual evaluations filled out by program attendees. These evaluations will be designed for each of the respective age groups that the program will be offered to.*
2. *Scores and comments will be reviewed and the program revised to reflect the necessary changes.*
3. *Annual fire reporting, injury, and property loss statistics will be used to measure effectiveness of the program.*
4. *An on line survey will be developed and placed on each communities participating websites as a method to measure the effectiveness of the program.*

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5. *Fire Safety or Life Safety quizzes will be completed by the attendees to ensure the instructors are providing appropriate training and information that is easily recognized and ultimately retained.*
6. *Representatives from the participating departments will meet every six months to review, revise, and/or make additions to the training curriculum in use.*
7. *Expected outcomes include the improved knowledge of fire safety education skills, enhanced comprehension of disaster and weather related safety issues, and the expansion of our resident's ability to improve their own daily life safety by developing their own personal safe living environment.*
8. *These expected outcomes will be closely monitored by the instructor staff during annual training events and revisions to the program made in the event the consortium is not reaching its stated educational goals.*

Project budget for requested amount:

(\$80,783.00) A detailed quote for the purchase of the all hazards training simulator is attached to the application in a separate document.

Project timeline:

Proposed project timeline for development of specifications, award of contract, construction of simulator, delivery and acceptance of same, and staff training is nine (9) months from award of CIC grant.

Identify innovative aspects of proposal:

1. *This project will be the first shared service fire safety education based training initiative to be implemented in Barnstable County.*
2. *This project will be the first shared service initiative designed to enhance the daily life safety and disaster preparedness through hands-on simulation based training for any region within the Commonwealth.*
3. *This project will be the first shared service initiative in Barnstable County designed to directly reduce fire related injuries, fatalities, and property losses.*
4. *If funded, the program will serve as a model for other regional based fire service initiatives throughout the Commonwealth.*
5. *The creativity of the proposed program will allow the participating stakeholders to develop curriculum and program guidelines based on a regional assessment of typical community hazards and needs.*

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6. *The training simulator will allow our instructor staff the opportunity to utilize a modern state-of-art training prop and enhanced curriculum to deliver effective community training.*
7. *The ability to instruct individuals in an environment that supports both classroom and hands-on evolutions significantly enhances the learning process for all age groups.*
8. *The program will showcase and highlight the working relationship; creativity, originality, and proactive position each of the six participating communities have on the development and implementation of regional shared service initiatives.*
9. *These six participating communities commonly share fire service response resources through mutual aid agreements on a daily basis. While this may be commonplace across the Commonwealth, the idea proposed herein for the implementation of a regional based training program that will enhance the life safety of our regions population is an innovative and fresh approach to improving community fire and life safety that deserves the funding requested through the 2015 CIC Grant Program.*

Potential applicability to other local governments:

As stated above the funding of this project will serve as a model of efficiency and creativity for any regional based group looking to develop, implement, and support shared service programs of any type. Our partnership has met and has agreed that if provided the funding for this project we will be a willing and able participant in any information requests, meetings, media releases, or other discussions designed to assist other groups in developing like programs. We believe the funding of our creative program by the CIC Grant review committee will significantly benefit the grant program as it relates to reaching its stated goal of funding innovative local and regional projects. Having a viable public safety partner that could act as a spokesperson for the grant program and the benefits derived from an award would add legitimacy to the program.

For these reasons we also feel that this project should be viewed as a high priority request and funding provided as requested.

The partners are extremely aware of the dynamic nature of this program and we feel that once implemented here in our Mid-Cape region other regional partners in the Lower and Upper Cape regions will reach out to us in an effort to become a viable partner. In implementing this project it is extremely obvious that our consortium places a heavy emphasis on the safety of our residents and those individuals within our surrounding areas. We firmly believe the award of this grant will eventually lead to the sharing of this training simulator with all of our partners across Barnstable County. It is our hope

FY15 Community Innovation Challenge Grant

APPLICATION

that this vision comes to realization through the award of a 2015 Community Innovation Challenge Grant from your review committee.

Evidence of commitment among applicants/participants:

See attached documentation forms

LOCAL SUPPORT DOCUMENTATION FORM

Project Title: Mid-Cape Fire & Life Safety Training Partnership

Lead applicant primary contact:

First Name, Last Name: Robert Moran, Fire Chief/EMD

Name of Municipality, School, RPA or COG: Town of Brewster

Phone Number: 508-896-7018

Email Address: rmoran@town.brewster.ma.us

List all participating entities: Towns of Brewster, Harwich, Orleans, Chatham, Eastham, and Wellfleet.

FY15 Community Innovation Challenge Grant

APPLICATION

Sign on behalf of the Applicants:

Applicants must submit documentation of demonstrated support for the proposed initiative and grant application from each participating entity through the local support documentation form at the end of the application. Please refer to the chart below to determine who should sign your application.

Town with a Board of Selectmen	Board of Selectmen (The chair or Town Manager may sign for the Board, provided that evidence shows that the Board authorized the Town Manager or chair to sign on behalf of the Board).
Town with a Town Council	Town Manager/ Administrator
Cities	Mayor, unless charter designates some other local office to be chief administrative or executive officer (i.e. City Manager). M.G.L. Ch. 4 Sec. 7
Regional school district	School Committee (The chair or superintendent may sign for the committee, provided that evidence shows that the committee authorized the chair or superintendent to sign on behalf of the committee)
Regional planning agencies and councils of governments	Executive Director
Special municipal districts	Directors or equivalent
Counties	Commissioners

Signature

Entity

Print Name

Title

Signature

Entity

Print Name

Title

FY15 Community Innovation Challenge Grant

APPLICATION

Signature

Entity

Print Name

Title

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Title

Signature

Entity

Print Name

Title

Duplicate this page if space needed for additional signatories



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39BleacherFLT

Some equipment shown in photo gallery is optional.
See specs for this model for more information.

[Photos](#) [Description](#) [Floor Plan](#) [Specifications](#)



Kitchen area with
bleacher seating



Multimedia cabinet



Heated door and
bedroom area

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MOBILE CONCEPTS BY SCOTTY 1.800.783.0213 724.542.7640 FAX 724.542.7648 info@mobileconcepts.com

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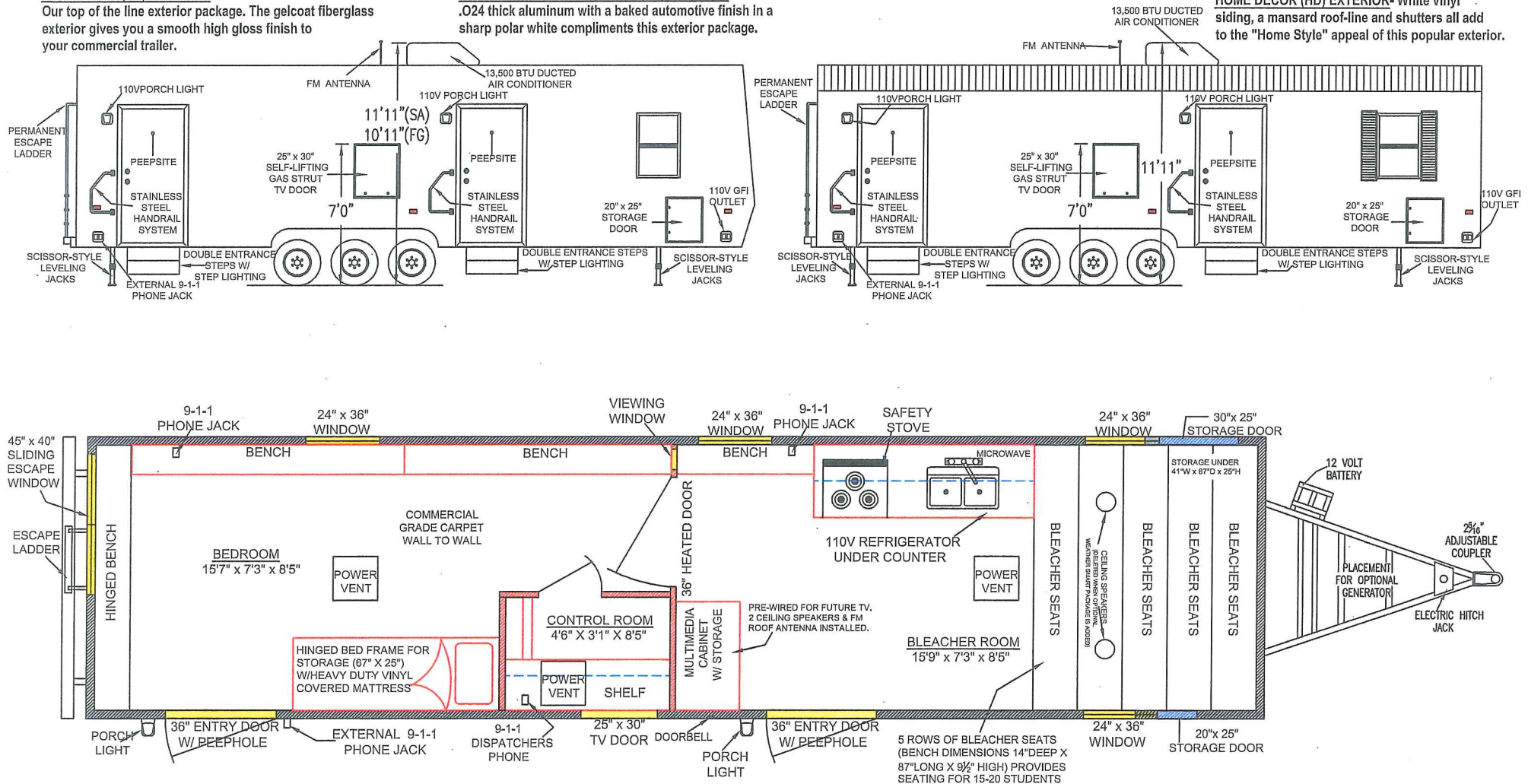
FIBERGLASS (FG) EXTERIOR-

Our top of the line exterior package. The gelcoat fiberglass exterior gives you a smooth high gloss finish to your commercial trailer.

STREAMLINED AERODYNAMIC (SA) EXTERIOR-

.024 thick aluminum with a baked automotive finish in a sharp polar white compliments this exterior package.

HOME DECOR (HD) EXTERIOR- White vinyl siding, a mansard roof-line and shutters all add to the "Home Style" appeal of this popular exterior.



39BLEACHERFLT (39 foot length frame)-Call for pricing

Like the 35Bleacher Flat design but need a larger bedroom? The additional 4 feet of bedroom floor space adds to the appeal of this design. An axle was added to this longer frame for better handling and road control of the vehicle.

**Mobile Concepts**
by SCOTTY

12/101-800-783-0213



480 Bessemer Road
Mount Pleasant, PA 15666
1.800.783.0213 • 724.542.7640
www.MobileConcepts.com

QUOTE

This Quote is valid thru December 2014

Date: 9/2/14

QUOTE PREPARED FOR:

Brewster Massachusetts Fire Department
Contact: Robert Moran, Chief
1657 Main Street
Brewster, MA 02631

ITEM	UNIT PRICE	QUANTITY	TOTAL PRICE
2014 SCOTTY Fire Safety House built in the gel coat Fiberglass exterior with an aerodynamic front profile Floor Plan: FG-39BleacherFLT Dimensions: 39'L x 8' W x 11'-11"H	47,670.00	1	47,670.00
Weather Smart Package w/tornado & hurricane simulation includes; 26" LCD flat panel Television, Home Theater System with 5-speaker surround sound system, sub-woofer, DVD player, "Shaking" Mini Blinds/Simulated lightning and Black-out shades for windows in the presentation room, Weather Radio with recessed spot light, Emergency lighting, an FM roof antenna, a commercially produced DVD for the video and sound effects.	5,300.00	1	5,300.00
26" LCD flat panel Television built-in w/Exterior Viewing and DVD player	975.00	1	975.00
External Loudspeaker System w/Wireless Microphone	1,185.00	1	1,185.00
Honda™ EU6500is Quiet Generator 60dB on Hitch (electric start). An inverter system provides clean power for peak electronic performance. Includes Soft Vinyl Honda™ Cover	4,990.00	1	4990.00

2 nd Air Conditioner Add a 2 nd ducted 13,500 BTU air conditioner and doubles your cooling comfort. Requires use of a min. 6500 watt generator or a 20 AMP and 30 AMP dedicated 120 Volt receptacle. Only available on the 13,500 BTU appliance.	1,107.00	1	1,107.00
Wheel Chair Ramp w/On-Board Storage Compartment. Ramp is 7 feet in length (does not meet ADA slope requirements). Instructor is to provide assistance when entering and exiting vehicle. Aluminum foldable design weighs 44 pounds.	975.00	1	975.00
Smoke Alarm for the Hearing Impaired w/Strobe	289.00	1	289.00
Pull Station with Horn & Strobe by main entrance door	495.00	1	495.00
Two (2) CO Detectors (Nighthawk digital read-out detector and a hard-wired detector with on/off switch)	522.00	1	522.00
Deluxe Roll-out Awning (8x24)	870.00	1	870.00
Electric Leveling Jacks w/auxiliary battery	1,745.00	1	1,745.00
Case of Liquid Smoke	145.00	1	145.00
Appearance Group includes; brushed aluminum wheels, "flashing" exterior porch lights with on/off activation switch, lighted exit sign installed above main entrance door with on/off switch, 9-1-1 house numbers on exterior	1,330.00	1	1,330.00
Emergency Group includes; spare rim/tire, back-up alarm, rolling jack 3 ton, lug wrench, 4 wheel chocks, safety triangle emergency reflectors set of 3	795.00	1	795.00
Prop Group includes; 4-gallon case of smoke fluid, welcome mat, kitchen towels/oven mitt/throw rug, a 5-10-20 pound rechargeable fire extinguisher, electric toaster, smoke alarm battery powered, flash light and a foldable gym mat (4'x8')	795.00	1	795.00
Burning Trash Can (no smoke) with on/off switch in the bedroom	445.00	1	445.00
LED stand-alone sign for exterior mounting to trailer; removable for storage/transportation inside trailer; secure wall mounts indoors for safe transport.	6,750.00	1	6,750.00
Exterior Graphics Package Allowance	3,000.00	1	3,000.00
Delivery	1,400.00		1,400.00
Total			80,783.00



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642

All Departments 508-240-5900

www.eastham-ma.gov

Date: October 6, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Traffic Light Route 6 and Governor Prence Road – Status Update

Neil Andres has contacted the Cape Cod Commission to get the latest status on this project (see email chain).

I understand from Neil that the objection here is due to the new (different) type of system to be installed there. The Board may want to get “a signal” of any type that Mass DOT could agree to. That may be the message to Representative Peake and others.

SV/lg

September 18, 2014

III A 1

Dear Neighbors:

Earlier this month, our representative, Sarah Peake, met with Lower Cape town officials to discuss the increasingly dangerous summer traffic on Route 6. Another meeting was proposed for later this month to brainstorm with police, firemen and state highway officials.

We, and some of our neighbors have already emailed, written and called Sarah Peake to suggest that this would be an excellent time to change the blinking light at the corner of Governor Prence and Route 6 to a stoplight, at least during the busy months of July and August, reverting back to a blinking light during the other seasons.

Thousands of tourists and locals access Fort Hill on this road, not to mention guests of 3 B&B's, a church, the residents of Mary Chase Road, the west side of Governor Prence and bikers coming off the rail trail trying to cross the highway.

We learned from Neil Andres at the DPW earlier this year that the process to get a stoplight approved was beyond the scope of any individual, but that our best bet would be to present the need to our representative, Sarah Peake and have her be our advocate. It seems to be the perfect time to jump on the Route 6 safety bandwagon with our request.

If you feel the same, we urge you to contact Sarah Peake immediately with this suggestion. Here is her contact information:

Home Contact: 508.487.5694 sarah@sarahpeake.org

**State House: Room 540, Boston, MA 02133
617.722.2090**

Thank you for your consideration,

Ron & Andrea Daniels

Crosswinds B&B - 65 Governor Prence Road

crosswindsbandb@gmail.com 508.237.7644

September 22, 2014

Hi John:

Since speaking with you Saturday, I received an email from Alan Ringgold. I'm not sure how much of his information is familiar to you, so I would like to pass on a copy in case there is anything that will be of help.

Thanks for your interest in helping with this matter.

Andrea & Ron Daniels

Alan and Marcia Ringgold <caperinggold@gmail.com>

to crosswindsbandb

You didn't have time to hear me out on my own experience trying to get this done. I'm sending this to you, hoping to shortcut your efforts (which I applaud and hope they work out).

The money for this light exists in the National Park budget. It was approved about two years ago. Horst Koogebom is in charge of the effort and is intimately familiar with the proposed project.

Neil Andres has been essentially worthless in the effort. He has been incommunicative and absent from any discussion. He seems to be totally without any personal initiative.

The Eastham Chief of Police is wholeheartedly against the project. He sees it as unnecessary and as something which would confuse summer traffic, causing backups that would infuriate tourists. He thinks that if Governor Prentice got such a light there would be terrible pressure from other similar streets that cross Route 6, all wanting a stop light.

The Board of Selectmen has approved the project. Amee Eckman was the person most involved before she left. They have sent letters to the DOT and have been in touch with Sarah Peake. They have also worked with the Cape Cod Commission, but I don't know exactly with whom or how.

The issue lies right now with DOT. Last I knew DOT had sent out a team to look at the project and had decided that there was insufficient line of sight available from the north to make it safe.

The recent accidents along Route 6 have the capacity of stepping up consideration of this light. Sarah Peake is definitely the person who should be pushed to get this done now, along with whatever other initiatives she decides upon.

You mention the 3 B&Bs as perhaps supportive. You might like to know that the lady who runs the Fort Hill B&B is extremely against the idea of the light. When I tried to get support I got the nastiest email from her that I think I've ever gotten. Her points were these: 1. Do you really want all those bikes at Fort Hill. They'll be pissing all over our bushes because there are no facilities. 2. It will cause accidents with the cars that also use our narrow road, causing terrible safety issues for the bikers. 3. If you would like those bikes parading along your road we suggest that you get the end of Mary Chase road opened onto route 6 so that you can have the bike traffic instead of us. 4. If you want to use your bikes you should do what we advise our tourists. Put them on your car, drive to the Visitor Center, and ride your bike from there. (She obviously doesn't have the same ideas of biking as we do, we who ride our bikes to the library, grocery shopping, beaches, general recreation throughout town, etc.

Good luck to you. I hope it works.



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642

All Departments 508-240-5900

www.eastham-ma.gov

Date: October 6, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Monomoy Refuge Draft

This letter was received from Chatham and asks all Cape Cod Boards of Selectmen to consider offering support.

SV/lg

III A 2 2.1

[DATE] – Please note comments are due by October 10, 2014

Ms. Libby Herland, Project Leader
Eastern Massachusetts National Wildlife Refuge Complex
73 Weir Hill Road
Sudbury, MA 01776

[Via Email - northeastplanning@fws.gov or FAX (978) 443-2898]

RE: Monomoy Refuge Draft CCP/EIS

Dear Ms. Herland:

The Board of Selectmen of the Town of _____ is responding to the request of the US Fish and Wildlife (FWS) for public comment regarding the Monomoy National Wildlife Refuge (MNWR) Draft Comprehensive Conservation Plan and Environmental Impact Statement (CCP/EIS). Though the MNWR solely lies within the borders of the Town of Chatham, the lands and waters surrounding the MNWR are utilized by all Cape communities. These areas have provided vital fishing grounds for local commercial fishermen as well as important recreational opportunities for generations of Cape Cod residents and visitors.

Among many other issues, the draft CCP/EIS contains two major and troubling assertions concerning the re-defining of ownership and jurisdiction over certain lands and waters adjacent to the MNWR. If implemented, these changes would have a substantial adverse effect on Chatham and its citizens and would likely cause reverberating effects throughout all the Cape communities.

First, the FWS has laid claim to 717 acres of Chatham-owned land know as South Beach. If left unchallenged, those activities which are currently allowed and enjoyed by ALL Cape visitors will be greatly restricted as these lands would now be managed as a federal Wilderness Area. Picnicking, jogging, kite flying and various other beach sports are only a few of the recreational activities that have been enjoyed by the public for many years on South Beach but would now be prohibited under the recommendations of the draft CCP/EIS. We respectfully support Chatham in its claim of their continued ownership and management over all of South Beach.

Second, the FWS now asserts jurisdiction over more than 4,000 acres of waters and submerged lands of Nantucket Sound within the area referred to as the Declaration of Takings (DOT). For hundreds of years, Chatham shellfishermen and Cape Cod fishermen have traditionally harvested fish and shellfish from these waters under the oversight and enforcement of state and local regulations. Both the local and state authorities have historically and successfully managed these fisheries in a sound and sustainable

manner. We are disappointed to read that the FWS now claims jurisdiction over these waters and proposes to prohibit many of the traditional harvesting methods undertaken within these areas; the bounties of which are shared in restaurants and markets throughout the Cape. These fisheries have been properly managed for decades and they contribute to the job security of year-round fishermen and shellfishermen which in turn benefits the economic stability of all of Cape Cod. We, therefore, respectfully support Chatham's contention that both local and state authorities maintain management over the shellfishing and fishing activities within the DOT and we DO NOT support the FWS unfounded claim of jurisdiction of these waters.

The Town of Chatham has indicated that they are willing to work with the FWS to resolve these issues in a manner that respects the interests and mission of the FWS and the wilderness character of the lands. However, these efforts must recognize the continued management and rights presently held by both the Town and the Commonwealth. We support Chatham's position and would urge you to reconsider those proposals that dramatically alter the historical boundary delineations, and work cooperatively with Chatham prior to the issuance of a final CCP/EIS.

Thank you.

Sincerely,

Cc: Senator Elizabeth Warren
Senator Edward Markey
Representative William Keating
State Senator Dan Wolf
State Representative Sarah Peake
Chatham Board of Selectmen



TOWN OF ORLEANS

19 SCHOOL ROAD

ORLEANS

MASSACHUSETTS 02653-3699

Telephone (508) 240-3700 — Fax (508) 240-3703

<http://www.town.orleans.ma.us>

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

A 2 2.2

September 17, 2014

ADMINISTRATION

SEP 22 2014

RECEIVED

John Knight, Chair
Eastham Board of Water Commissioners
2500 State Highway
Eastham, MA 02642-2544

RE: Emergency Interconnect

Dear Mr. Knight:

I am writing on behalf of the Board of Selectmen in response to your letter dated August 8 requesting a meeting to discuss provisions for an emergency interconnect between the existing Orleans water system and the Eastham water system currently under development.

Please be advised that the Board has discussed your request and has referred the matter to the Orleans Board of Water and Sewer Commissioners (BOW&SC) for their information and review. The Board is planning to meet with the BOW&SC to discuss the matter further early next month and will be in contact with you thereafter to set up a joint meeting with Eastham.

Sincerely,

John F. Kelly
Town Administrator

Board of Selectmen
Board of Water & Sewer Commissioners



**MASSACHUSETTS
MUNICIPAL
ASSOCIATION**

ONE WINTHROP SQUARE, BOSTON, MA 02110
617-426-7272 • 800-882-1498 • fax 617-695-1314 • www.mma.org

III A 2 23

ADMINISTRATION

SEP 29 2014

RECEIVED

September 26, 2014

Dear Select Board Chair,

You are invited to the Fall Conference of the Massachusetts Selectmen's Association on Saturday, October 25th at the Tri-County Regional Technical Vocational High School in Franklin.

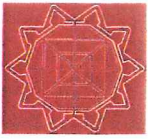
This training is designed specifically for you, and will feature workshops on: local government reform, community paramedicine, a discussion of the state wide ballot questions, and best practices in searching for and hiring a town manager or administrator.

Barry Bluestone, Director of the Kitty and Michael Dukakis Center for Urban and Regional Policy and founding dean of the School of Policy and Urban Affairs at Northeastern University will be the keynote speaker at the conference.

Please share this invitation with your board, and join with your colleagues from across the state to discuss the challenges and opportunities in your community. Enclosed please find the full agenda, directions and registration information. You can also register online at www.mma.org.

Sincerely,

Kim Roy
Halifax Selectman and President
Massachusetts Selectmen's Association



Massachusetts Municipal Association
One Winthrop Square
Boston, MA 02110
(800) 882-1498 * Fax (617) 695-1314

Massachusetts Municipal Association Fall Conference for Selectmen

Saturday October 25, 2014

8:00 a.m. to 2:00 p.m.

Tri-County Regional Technical Vocational High School, Franklin

Register Today at www.mma.org

Fax: (617) 695-1314 or email dcosta@mma.org

- 8:00 a.m. **Registration, Networking and Breakfast**
- 8:45 a.m. **Welcome and Introductions**
Kim Roy, Halifax Selectman and President, Massachusetts Selectmen's Association
- 9:00 a.m. **MMA Legislative Update**
Geoff Beckwith, Executive Director, Massachusetts Municipal Association
- 9:30 a.m. **Keynote Speaker: Barry Bluestone**, Director of the Kitty and Michael Dukakis Center for Urban and Regional Policy and founding dean of the School of Policy and Urban Affairs at Northeastern University.
- 10:15 a.m. **Breakout Session A: Local Government Reform**
This session will outline the charter change process and discuss recent changes in form of government across the state.
- Breakout Session B: Community Paramedicine**
In this session, panelists will discuss what community paramedicine and mobile healthcare can mean for your community.
- 11:30 a.m. **Break**
- 11:45 a.m. **Breakout Session C: Ballot Question Discussion**
This session will include a discussion of questions one two and three on the 2014 state election ballot.
- Breakout Session D: Hiring a Town Manager/Administrator**
This workshop will discuss best practices in searching for and hiring a Town Manager or Town Administrator.
- 1:00 p.m. **Lunch Buffet**
- 2:00 p.m. **Adjournment**

Directions
Tri-County Regional Vocational Technical High School
147 Pond Street
Franklin, MA 02038

The High School is located 25 miles southwest of Boston, near the junction of route 140 and route 495.

If you are traveling north on route 495 take exit 17 and stay to the right as you come to the top of the ramp. Turn right onto route 140 and move into the left hand lane as you approach the traffic signal.

If you are traveling south on route 495 take exit 17 and stay to the left as you come to the top of the ramp. At the traffic signal take a left, crossing over route 495. Proceed straight through the next traffic signal after you cross over the highway. Move into the left hand lane as you approach the next traffic signal.

At the traffic signal (in front of the shopping plaza) turn left. The access road to Tri-County (Tri-County School Dr.) will be your first right, which will be almost immediately after the traffic signal. Proceed up the hill on the access road and take your first and second rights. Take your first left to park in the parking area.

Register Now!

Fall Conference for Selectmen
Tri-County Regional Technical Vocational High School, Franklin
Please reply by Tuesday October 21st

Name _____ Title _____

Municipality _____ Day Phone _____

Email _____

This event is free of charge but pre-registration is required.

For questions or accessibility requests please contact David Costa or Megan Devine at the MMA at (800) 882-1498



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642
All Departments 508-240-5900
www.eastham-ma.gov

Date: October 6, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Question One – Safer Roads and Bridges

The Board had not made group endorsements in the past.

Personal endorsements have not been publicly made in the past.

This is just correspondence. No action is required.

SV/lg

VOTE NO ON QUESTION ONE

III A 2 2.4

ADMINISTRATION

SEP 29 2014

RECEIVED

September 23, 2014

Chair John Knight
Town Hall
2500 State Highway
Eastham, MA 02642-2589

Dear Chair Knight,

On behalf of the Committee for Safer Roads and Bridges, we are writing to request the Board of Selectmen of Eastham, move to endorse a NO vote on statewide ballot Question 1. As the chairman of the Board of Selectmen, we would respectfully ask that help facilitate a vote to endorse NO on Question 1.

Question 1 would eliminate the gas tax indexing provision included in the Transportation Finance Act of 2013, taking away the stable, recurring funds that help Massachusetts both fix its crumbling roads and bridges and enhance the state's public transit system. Along with the three cent increase in the gas tax, the indexing provision ensures that Massachusetts has the funding it needs to maintain and upgrade its roads, bridges and public transportation system. Passage of Question 1 would be a step backwards – eliminating \$1 billion in state funding over 10 years – causing our roads and bridges to fall into further disrepair.

The Committee is a coalition of citizens from around the state who recognize the severe public safety crisis Massachusetts is facing with our deteriorating roads and bridges. The Committee is working to defeat ballot Question 1 on November 4th to ensure Massachusetts has a reliable funding source to fix our unsafe roads and bridges. The coalition is made up of consumers, elected officials, environmental and municipal interests, chambers of commerce and businesses.

We believe that this issue is imperative to the well-being of communities across the Commonwealth, and yours is no exception. The state of our public infrastructure is in dire need of repair.

We welcome the opportunity to speak with you regarding this request and provide you all the information you may need. Enclosed is an endorsement form to sign in the case the Board votes to endorse the NO position on ballot Question 1.

Please visit us online at www.saferoadsbridges.com or contact us at campaign@saferoadsbridges.com.

Sincerely yours,

Abbie R. Goodman

Abbie R. Goodman
Chair
Committee for
Safer Roads and Bridges
Executive Director,
ACEC/MA

Michael J. Widmer

Michael Widmer
President,
Massachusetts Taxpayers
Foundation



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642

All Departments 508-240-5900

www.eastham-ma.gov

Date: October 6, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Budget Policy and Schedule

Attached please find the budget policies for the Board from FY14 – FY15. Also, as per our discussion, I am including the slide information of factors to be considered for inclusion in a budget policy.

The FY16 Budget Schedule is included for your information. I will distribute a calendar in January to get your travel plans.

SV/lg

BUDGET POLICY

preliminary factors to consider

- 1. use of cash to balance
- 2. new debt issues
- 3. maintenance of services.. Or not
- 4. school expenses
- 5. capital improvement items
- 6. stabilization fund
- 7. OPEB set aside
- 8. long term and short term road repairs



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642-2544
All departments 508-240-5900 • Fax 508-240-1291
www.eastham-ma.gov

TOWN OF EASTHAM BOARD OF SELECTMEN FY 15 BUDGET POLICY

- 1.0 The Board of Selectmen in accordance with the Eastham Home Rule Charter,

"Annually, prior to the first day of November, the Board of Selectmen, after consulting with the Town Administrator, shall issue a policy statement that shall establish the general guidelines for the next town budget." (Section 6-1-4)

hereby issues the following statement to provide guidance to the community, Town Administrator, departmental managers and the school district for the preparation of the FY 15 budgets. This FY 15 Budget Policy provides a framework for preparation of the FY 15 Operating and Capital Budgets. While the Operating Budget includes both regional and local school operating budgets, the Capital Article is limited to Municipal and Elementary School needs.

- 2.0 General FY 15 Budget Guidelines:

As we, the Board of Selectmen consider the Fiscal Year 2015 Budget, our concern for the tax impact of spending on our community remains high. The Town is faced with several new and continuing fiscal issues that will impact the tax rate. In FY 15, the Town is expected to share the cost of dredging Rock Harbor with the Town of Orleans, with Eastham's share currently estimated at \$550,000. Funding for Rock Harbor dredging may be through a Proposition 2½ exclusion which would impact the tax rate, An additional \$200,000 will be needed to cover the costs of continued monitoring of private wells that may be affected by the Landfill. The Operating Budget will also be affected by any salary increases resulting from negotiations with employee unions, including School negotiations over which the town has no control. Despite these factors, we will strive for a

budget which does not require an over-ride. As a general guideline, we request that no additional staff be included. However reorganization of staff, programs, and services will be considered if such activities provide enhanced services and/or efficiency.

3.0 Available Funds Under the Levy Limit (2 1/2)

The primary funding source for Eastham is the real and personal property tax levy. The tax levy for FY 15 is projected to be \$19,819,391. In addition to the tax levy, the town budgets "Local Receipts" and "Receipts Reserved". It is projected that \$3,100,000 will be collected from local receipts and assigned to FY 15 spending. Local Receipts include Hotel / Motel Taxes, MV Excise Taxes, Transfer Station fees and Building, Health, and other fees paid to the departments of the town. Receipts Reserved include, but are not limited to, ambulance receipts, septic betterment receipts and conservation fees. Ambulance receipts are expected to contribute \$200,000 to support to the Fire Department/Ambulance budget. Beginning in FY 14, state aid and charges through the Cherry Sheet resulted in the town making a payment to the state. This trend in "negative state aid" is expected to continue. On the positive side, in FY 15 the town will receive state "circuit breaker" funds in excess of \$100,000 to reimburse the town for special education costs incurred in FY 14.

4.0 Allocation

In FY 15, the town will need to fund Capital and Operating costs for Municipal and School Budgets and anticipated transfers to certain reserve accounts. With respect to the Operating Budget, the Board directs that, if possible, any growth be contained within the limits of Proposition 2 ½.

1. Municipal Budget and School Budgets

For the Municipal and School Budgets, all union contracts are under negotiation for FY 15. Insurance and other fixed costs will increase, but every effort should be made to absorb these increases within the allocation. Elementary School increases should be limited to 2.5%. Nauset Regional School increases should also be limited to 2.5%. This increase is exclusive of any Regional School debt exclusion amounts. The Nauset Regional School assessment is a function of the town's

percentage share of school enrollment and may result in more than a simple 2.5% increase. In FY 14, Eastham's school assessment rose dramatically, resulting in a \$400,000 increase. Eastham is unable to sustain such an increase in FY 15 without an operating over-ride. Regardless, the Board policy is to support both municipal and school budgets that are within the guidelines of a 2.5% increase.

2. Capital Acquisitions for FY 14

With respect to Capital Acquisitions for FY 15, the Town Administrator is directed to use approximately \$500,000 - \$700,000 in free cash to support Capital Acquisitions. Other funding sources may be used to support Capital Acquisitions as appropriate. The Capital Acquisition article includes Capital items for the municipal departments and the Elementary School department. It does not include Capital needs for the Regional School District which are included in a separate article.

3. Transfers/Reserve Accounts

Additionally, the Town Administrator in developing the FY 15 expenditures, will begin a set-aside of funds in accordance with the GASB 45, Post Retirement (Health) Benefits requirements. The Town may not be able to afford a FY 15 contribution to the Stabilization Fund. The Stabilization Fund now stands at \$152,000 and is available for use with Town Meeting approval. It is an appropriate source to partially fund the \$200,000 cost for water testing of private wells near the Landfill if necessary.



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642-2544

All departments 508-240-5900 • Fax 508-240-1291

www.eastham-ma.gov

TOWN OF EASTHAM

Board of Selectmen

Budget Policy - Fiscal Year 2014

- 1.0 The Board of Selectmen in accordance with the Eastham Home Rule Charter,

“Annually, prior to the first day of November, the Board of Selectmen, after consulting with the Town Administrator, shall issue a policy statement that shall establish the general guidelines for the next town budget.” Section 6-1-4

hereby issues the following statement to provide guidance to the community, Town Administrator, departmental managers and the school districts for the preparation of the FY 14 budgets.

This FY 14 Budget Policy provides a framework for preparation of the FY 14 Operating and Capital Budgets. While the Operating Budget includes regional and local school operating budgets, the Capital Articles are limited to Municipal and Elementary School needs.

- 2.0 General FY 14 Budget Guidelines:

As we, the Board of Selectmen from the Town of Eastham consider Fiscal Year 2014, our concern for the tax impact of spending, remains high. Specifically, we are concerned about the impact of new debt payments for the municipal well studies, and the improvements at Nauset Regional High School. Both of these Capital Expenditures will increase debt payments in the upcoming fiscal year. Even though this debt is not subject to the limits of proposition 2 ½, it will impact the tax bills of property owners. We will not accept a budget which relies on an override for funding.

As a general guideline, we request that no additional staff be included. However reorganization of staff, programs, and services should be considered if such activities provide enhanced services and/or efficiency.

3.0 Available Funds Under the Levy Limit (2 ½)

The primary funding source for Eastham is the real and personal property tax levy. The levy this year is projected to be \$18,593,233. In addition to these funds, the town also makes use of "Local Receipts" and "Receipts Reserved." It is projected that three million will be collected from local receipts and assigned to FY 14 spending. Receipts Reserved, such as ambulance receipts, are expected to contribute to the Fire/Rescue Operations and Capital Budget. The Board expects a minimum of \$75,000 from this account to support Fire Department operations.

4.0 Allocation of FY 14 Spending

In FY 14, the town will need to fund Capital Acquisition, Operating Budgets for the Municipality and School Local and Regional Budgets and anticipated transfers to certain reserve accounts.

With respect to the Operating Budgets, the Board directs that any growth be contained within the limits of Proposition 2 ½.

Municipal and School Operating Budgets will be supported by local receipts and transfers from reserve accounts. *Local receipts* is the money from various sources as a result of fees and charges. Some of the key sources are as follows: Hotel, Motel Taxes; MV Excise Taxes; Permit Fees such as Transfer Station, Building and Health. *Receipts Reserved* are accounts established to accept monies from certain activities. One such account is the Ambulance Receipts Reserved.

Following are the specific funding and expenditure guidance. Additionally, articles to transfer money to other funds are included.

4.1 Municipal Budget and School Budgets

For the Municipal Budget, all salary increases are set for FY 14 for all union and non-union employees. Insurance and other fixed costs will increase, but every effort should be made to absorb these increases with the allocation. Elementary School increases should be limited to 2.5%, inclusive of insurance cost increase. Nauset Region increases, wherein insurance is included, should also be limited to 2.5%. This increase is exclusive of the additional debt exclusion amounts. Nauset Region assessment increase to Eastham may result in more than a simple 2.5% over last year's assessment, since that assessment amount is a function of our percentage share of the total school population. Regardless, the Board policy is to support both municipal and school budgets that are within the guidelines of a 2.5% increase.

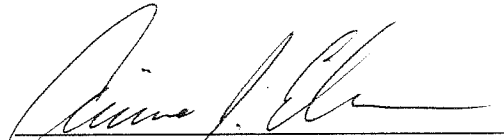
4.2 Transfers/Reserve Accounts

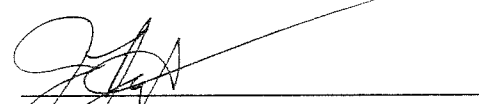
In developing the FY 14 expenditures, shall provide for transfers to the Stabilization Fund of no less than \$50,000 and begin a set-aside of funds in accordance with GASB 45, Post Retirement Benefits requirements.


4.3 Capital Acquisitions for FY 14

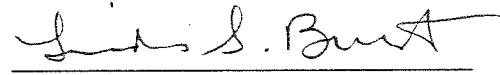
The Capital Acquisitions article includes Capital items for the municipal departments and the Elementary School department. It does not include Capital needs for the Regional School District.

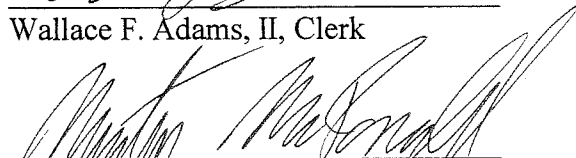
Long and short term Capital needs are met by transfers from free cash, other reserve funds and taxes. With respect to Capital Acquisitions for FY 14, the Town Administrator is directed to use approximately \$500,000 - \$700,000 in free cash to support Capital Acquisitions. Other funding sources may be used to support Capital Acquisitions as appropriate.


Aimee J. Eckman, Chair


John F. Knight, Vice-Chair


Wallace F. Adams, II, Clerk


Linda S. Burt


Martin F. McDonald

BOARD OF SELECTMEN

This policy was adopted by the Board of Selectmen at a public meeting on Monday, November 19, 2012

FY16 BUDGET SCHEDULE/KEY DATES

DEPARTMENT CAPITAL REQUESTS DUE	1-Oct-14
DEPARTMENT HEAD MEETING TO INITIATE FY16 OPERATION BUDGET	1-Oct-14
SELECTMEN'S BUDGET POLICY	8-Oct-14
REFINEMENT/FINALIZATION OF FY16 CAPITAL ACQUISITIONS	15-Oct-14
DEPARTMENT SUBMIT FY16 OPERATION BUDGET REQUESTS	28-Oct-14
DEPARTMENT HEAD MEETING TO REVIEW FY16 OPERATION BUDGET	5-Nov-14
FINAL FY16 CAP ACQ/FIVE YEAR BUDGET TO BOS	15-Dec-14
FY16 ADMIN OPERATION/CAP BUDGET FIN COMM/BOS	5-Jan-15
OPEN FY 16 WARRANT	5-Jan-15
BOS/FIN COMM DEPARTMENT BUDGET REVIEWS	7-Jan-15 12-Jan-15 14-Jan-15 19-Jan-15 21-Jan-15
BOARD OF SELECTMEN ADOPT BUDGET TO FIN COMM'	2-Feb-15
CLOSE FY 16 WARRANT	6-Feb-15
WARRANT ARTICLE REVIEW BEGINS	9-Feb-15
PUBLIC HEARING AS NECESSARY ON WARRANT ARTICLES	16-Feb-15
WARRANT TO PRINTER	3-Apr-15
POST WARRANT WITH TOWN CLERK	13-Apr-15
CAPITAL AND WARRANT JOINT HEARING BOS/FIN COMM	13-Apr-15
ANNUAL TOWN MEETING	4-May-15



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642
All Departments 508-240-5900
www.eastham-ma.gov

Date: October 6, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Turnip Road

Deputy Assessor, Gail McAleer spoke directly with a relation of the creator of the subdivision and checked the Town records. We have concluded that the Road name is Turnip Road not Turnip Field Road.

The owners/abutters on the road can petition the Planning Board to change the road name but all owners would need to want the change.

Mr. Cohen, who started the matter, will be contacted.

SV/lg



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642
All Departments 508-240-5900
www.eastham-ma.gov

Date: September 12, 2014

Memo To: BOS Members

Memo From: Sheila Vanderhoef, Town Administrator

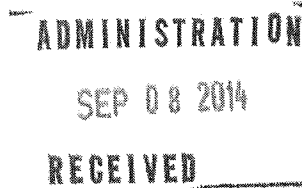
Re: Road Name - Turnip or Turnip Field Road

This is being addressed by the Assessing and Town Clerk Departments. We need to determine what name the Planning Board gave to the road when created and then it can be changed by the Planning Board. This is being provided to you as information only at this time.

Follow up
Report to BOS
10/7

WILMERHALE

September 2, 2014



Andrew H. Cohn

+1 617 526 6218 (t)
+1 617 526 5000 (f)
andrew.cohn@wilmerhale.com

The Board of Selectmen
Town of Eastham
c/o Linda Burt (Chairperson)
2500 State Highway
Eastham, MA 02642

Dear Chairperson Burt:

This letter is written on behalf of the Bay View Association, an association representing the 55 homes which access Higgins Road (a public way) via Turnip Field Road (a private way).

Specifically, we are formally requesting action by the Board of Selectman that Town records be changed to reflect the accurate name for the road, namely "Turnip Field Road" instead of "Turnip Road."

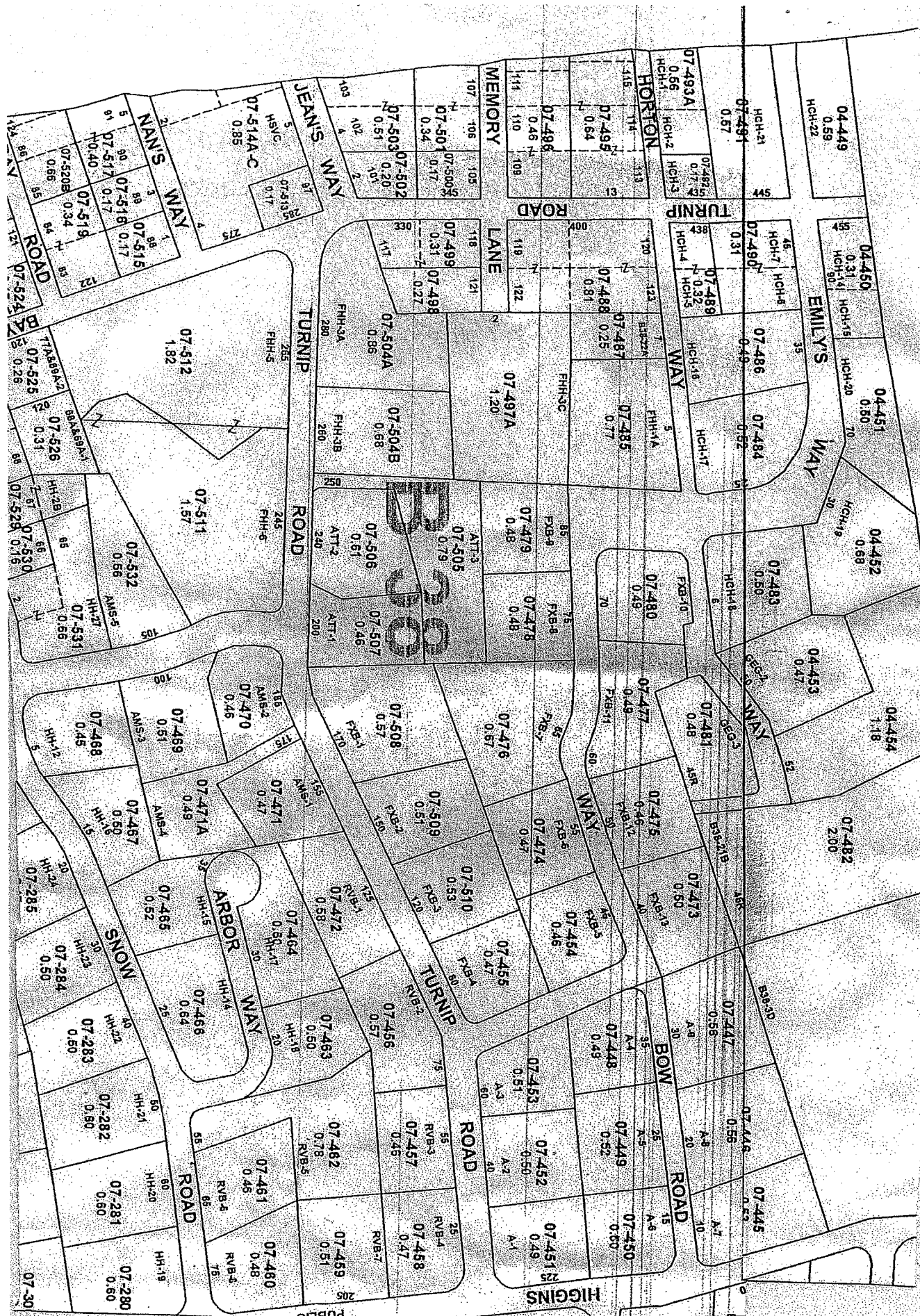
Thank you for the prompt attention to this matter.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Andrew H. Cohn". The signature is fluid and cursive.

Andrew H. Cohn

Cc: Town of Eastham Police Dept.
Town of Eastham Fire Department
Town of Eastham Assessing Department



Town of Eastham
PLANNING BOARD



Eastham, Massachusetts

November 13, 1970

Mrs. L. Isabelle Brackett
Town Clerk
Town of Eastham, Mass.

Dear Mrs. Brackett:

This letter certifies that at a duly advertised meeting held on Nov. 12, 1970 the Planning Board of the Town of Eastham unanimously approved by a vote of 5 - 0 the following subdivision:-

ARMAND ST. AUBIN:- Five lots fronting on Turnip
and Townsend Roads.

Town of Eastham
Planning Board

John B. Curtiss
John B. Curtiss
Secretary

TOWN OF EASTHAM
Planning Board
LEGAL NOTICE
The Eastham Planning Board will hold Public Hearings in the Eastham Town Hall on Thursday, November 12, 1970, at times stated, relative to the following applications for approval of subdivisions.
7:45 p.m. - Armand St. Aubin, 5 lots lying southerly of Turnip Road, North Eastham.
8:00 p.m. - Dana W. Eldridge, 5 lots lying easterly of Route 6 and northerly of Homanway Road.
8:15 p.m. - Carl W. Harris et al, 19 lots lying northerly of Dyer Prince Road and fronting on Cape Cod Bay.
John B. Curtiss, Sec.
10/29/70
11/3/70

A TRUE COPY ATTEST

Freemue Tescher

TOWN CLERK
EASTHAM

RECEIVED
NOV 13 1970

L. Isabelle Brackett

Town of Eastham

PLANNING BOARD



Eastham, Massachusetts

A TRUE COPY ATTEST

Therese Deschê

TOWN CLERK
EASTHAM

APPLICATION FOR PLANS NOT REQUIRING APPROVAL

Application No. 1970 - 12

Action of Planning Board Approved - Nov. 12, 1970

Remarks: No opposition expressed. Mrs. Hausske had phoned the Secretary for information but had no objection to approval.

Board members acting

Howard W. Quinn, John B. Lester, Richard H. Nickerson, Edith P. L. Johnson, Burke W. Brown

Date of Application Sept. 25, 1970

Applicant Armand St. Aubin

Applicant's Address Box 115, No. Eastham, Mass.

Location of property Turnip Rd. No. Eastham, Mass.

Registry Book and Page _____

Total acreage 2.5 No. of lots proposed 5

Public ways to be used Higgins Road

Abutter's names and addresses over

Surveyor Nickerson & Berger

Address Box 177 No. Eastham, Mass.

Date of survey July 1970 Error of closure 1:10,000

Registry Book and Page of plans on file: _____

10

Town of Eastham
PLANNING BOARD



Eastham, Massachusetts

April 28, 1967

A TRUE COPY ATTEST

Therese Tucker
TOWN CLERK
EASTHAM

Mrs. L. Isabelle Brackett
Town Clerk
Town of Eastham
Eastham, Mass.

Dear Mrs. Brackett:

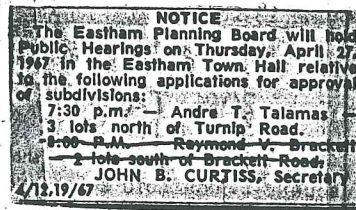
This letter certifies that at a duly advertised meeting held on April 27, 1967 the Planning Board of the Town of Eastham unanimously approved the following subdivision:

Andre T. Talamas - Three lots, Turnip Road.

This approval is based upon para.
(1) of the Subdivision Regulations
establishing a sub-standard way to
the rear lot.

Planning Board
Town of Eastham

John B. Curtiss
John B. Curtiss, Secretary



RECEIVED

APR 20 1967

L. Isabelle Brackett

1971 1968 1969 1970

Minutes of Planning Board Meeting - April 27, 1967

Present: Lindholm
Webber
Curtiss

Guests: Orleans Planning Board
Gray
Snow
Hagenbuckle

David Mead
Henry Nickerson
Louis Gregory
Richard Nickerson
Don Bengston

Hearings held: 7:30PM - Andre T. Talamas - Three lots-

NOTICE
Planning Board will hold
hearing on Thursday, April 27,
Eastham Town Hall relative
to applications for approval

- Andre T. Talamas -
north of Turnip Road.
- Raymond V. Brackett
south of Brackett Road.
W. B. CURTISS, Secretary

Turnip Road - Two lots with existing
dwellings and the rear lot with a
substandard way as permitted under
Section (i) of the Subdivision Reg.

8:00PM - Raymond V. Brackett - Two lots south of Brackett Road.

No opposition expressed to either application - all applications and plans in
accordance with the Sub. Reg. - therefore approved unanimously.

Perimeter plan (App. Not Req'd.) of Wm. J. McCarthy, Steele Road, re-signed as the
six-months period for recording had expired. No change in plan.

Std. Times Bill for Viprino & Nemetz signed.

Letter of thanks to Bernard C. Collins, Jr. for his services read and approved.

Mr. Gregory and Mr. H. Nickerson were present to get our interpretation of the
new sign code as to what they could do with their signs. We stated that as we
saw it, the Planning Board did do nothing as they wished a variance in the 300ft.
spacing section they would have to go to the Appeal Board. We also stated that
it was conditions like this that prompted the section in the new sign code refer-
ing to favorable recommendations from the Plan. Bd. etc. as an aid to the Appeal
Board for grounds upon which to base their decisions.

see July 14, 1966
The Board considered the Appeal Board's actions on the Rampona Appeal and adopted
the following: Resolved - That this Plan. Bd. meeting affirm the action of the
meeting of June 10, 1965 regarding the approval of the application of Walter E.
Kimball for a subdivision of his land lying between Alston Avenue and Minister's
Pond based upon the applicant's voluntary action in changing the status of an
existing conforming cottage from a structure for human habitation to a storage
structure only. This change in use then allowed the establishment of two lots
of the required square footage for ~~one~~ existing dwelling per lot and one lot
without a dwelling." Study of the plan as approved indicated clearly that these
conditions were shown on the plan. All buildings, with restrictions as required,
and all lots were indicated in such a manner as to conform to the Eastham Subdiv-
ision Regulations.

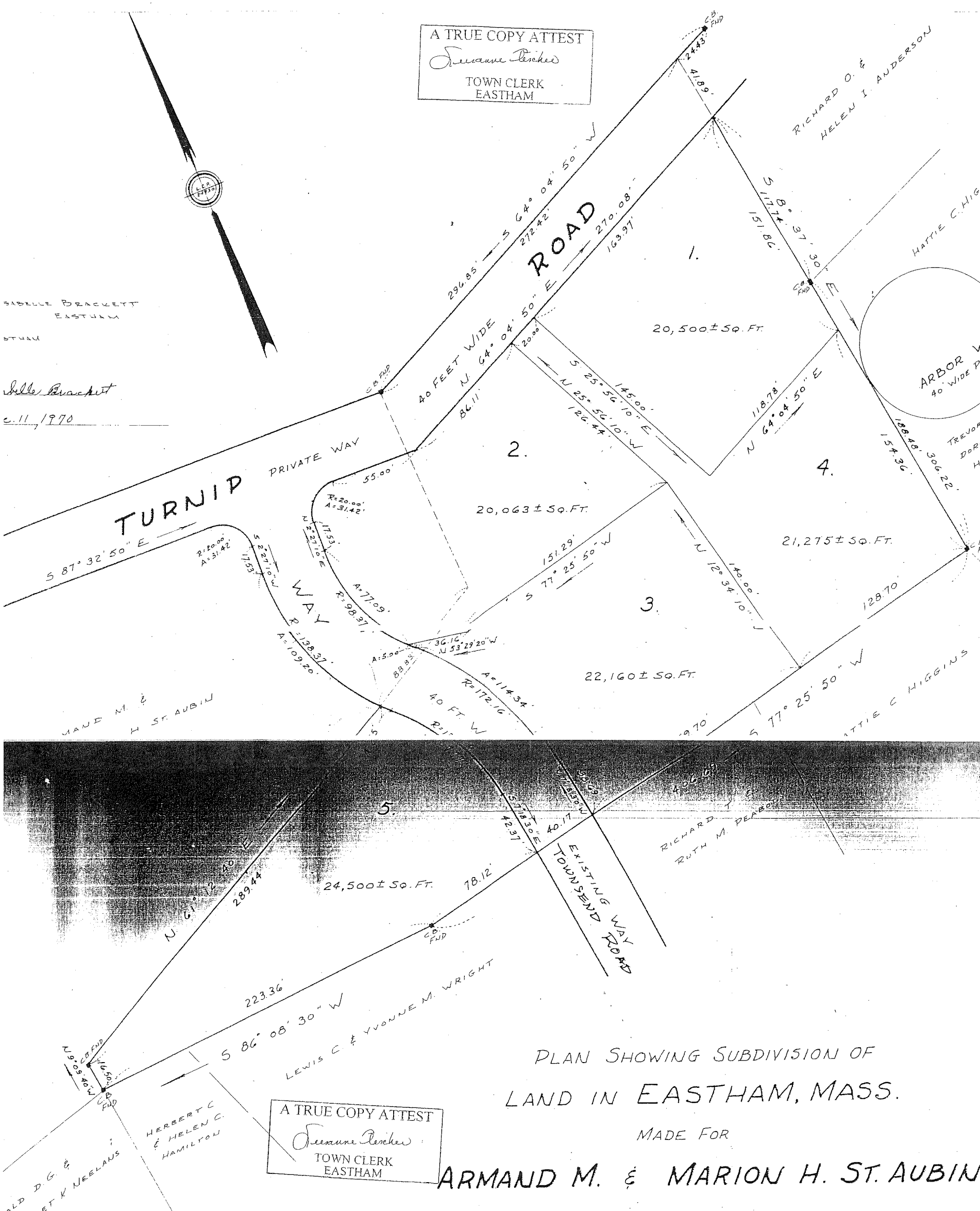
A joint meeting was held with the Orleans Planning Board to discuss mutual interests.
The following results were reached: On roads - 1st., set up a meeting with the
CONS to see if they had anything to offer as to location of Mid-Cape Highway. Then
using them, if possible, or any other means of influence to see if the State could
give any help toward determining approx. location of Mid-Cape prior to actual
detail layout. If thus can be determined then to attempt to provide a local
road from Boat Meadow Creek Bridge to Orleans using the railroad right of way in
Orleans area.

2nd. - To discuss with local bodies the possibilities of joint water, dump and
sewage disposal systems to avoid unnecessary duplication and for mutual protection.

A TRUE COPY ATTEST

Therese Tucker

TOWN CLERK
EASTHAM



PLAN SHOWING SUBDIVISION OF
LAND IN EASTHAM, MASS.

MADE FOR

ARMAND M. & MARION H. ST. AUBIN

SCALE 1" = 40'

SEPTEMBER 22, 1970

APPROVED NOVEMBER 12, 1970

EASTHAM PLANNING BOARD

Howard W. Quinn
John B. Purcell
Richard H. Nickerson
Charles W. Evans

NICKERSON & BERGER, INC. - ENGINEERS

EASTHAM & CHATHAM, MASS.

Lots may be conveyed but no building permits will be issued by the
Town of Eastham until applicable requirements of Sec. IV, design
standards of the subdivision regulations have been met.

October 3, 2014
FOR INFORMATION ONLY

**SOME OF THE UPCOMING TOPICS TO BE INCLUDED ON FUTURE WORK SESSION
AGENDAS**

10/22 Work Session

Memorial Bench Policy –

We have run out locations at the beaches and need to discontinue the program, limit it to the green, or work with open space for backless benches in limited locations in the open space areas.

Soldiers and Sailors Cemetery –

Selectman McDonald is requesting that the Board consider taking control of this cemetery and thus maintaining the cemetery and managing burials. This will require agreement from the current managers/owners, and town meeting acceptance.

Adult Day Care Program –

Assistant Town Administrator Nan Balmer, started to evaluate this program for you and we need to pick this up before the budget is finalized.

Recycling Center Signage/Program

Lian Smith has asked to meet with you. I have asked Bob Smith to look at the signage program at the transfer station and suggest improvements to get the message, comply with necessary signs under DEP, and recommend removal and additional signs as needed. He will work with Neil and the recycling committee. The finished program will be presented for your approval.

Waste Water Activity Update –

I had scheduled Jane Crowley to update you on what, if anything is happening. I think we need to establish an aggressive schedule and have Nate Weeks our consultant produce some documents for review by the Board and DEP. Sandy Bayne called and would like to discuss the Orleans program and suggest activities for Eastham on the wastewater front.

Drinking Water Funding Opportunities

Memo from counsel on new legislation C40/39M that allows for surcharge similar to CPA for funding water and wastewater. It needs Town Meeting and Ballot. We should consider for ATM in May 2015.

Executive Session: Litigation Strategy Landfill Claims review with town counsel.

11/5 Work Session

Road Plowing and Maintenance Standards

We need to develop a matrix of conditions for private roads to enjoy the plowing and maintenance approved by town meeting and the ballot in May. The matrix of suggested minimum standards needs to be developed by Neil and his staff. That will allow us to estimate the cost and then develop an appropriation for consideration at the May 2015 town meeting.

Road Acceptance Requests

Several citizens have inquired about having their roads accepted as town ways at the next annual town meeting. We will review those petitions with you at this time.

Windmill Green Policy for "For profit shows"

We started a discussion about charging for profit promoters a different fee for use of the windmill green. We also need to look at the policy and enforcement of the prohibition of vehicles on the green and the use of anchors pounded into the dirt to hold tents. These damage the sprinkler system. We will have a map of the sprinkler system as part of this discussion.

Full Water System Costing

Environmental Partners will update cost for the remaining phases of the program in anticipation of a town meeting request for install of the full system.

Flag Policy

A review of the flag policy specifically as it applies to current and former employees, and current and former committee members and elected officials. We need to formally review the policy and consider changes if warranted.

11/19 Work Session

Purcell Gardens

The RFP for housing on Purcell are due, and Nate Nickerson wants to talk to the Board about getting his "community gardens" going.

Traffic Light at Old Orchard and Route 6

Nate wants to ask the Board about this. I caution that the traffic light at Governor Prence was not easy. MA Highway feels that Route 6 is a through road and does not want many traffic lights to schedule the flow more than it is now.

Information



United States Department of the Interior

NATIONAL PARK SERVICE
Cape Cod National Seashore
99 Marconi Site Road
Wellfleet, MA 02667

IN REPLY REFER TO:
L14

September 23, 2014

info info agenda
ADMINISTRATION

SEP 25 2014

RECEIVED

John Kelly, Town Administrator
Town of Orleans
19 School Road
Orleans, MA 02653

Dear Mr. Kelly:

This letter is a conditional response to the letter of August 21, 2014 from your Town Counsel, Michael O. Ford, in which he asserted an ownership interest of the Town of Orleans (Town) in Nauset Spit in Eastham, MA. The letter concerned geological research of the Nauset Beach area in a claim of ownership of the spit. The package did not include an assessment of ownership over time or a description of deed language to support the land claim assertion.

The National Park Service (NPS) has researched both legal title information and geological conditions. The NPS is in possession of valid deeds from 1965, 1967, 1972, and 1973 conveying to the United States (USA) the majority of Nauset Spit within the Town of Eastham. These deeds are filed in the Barnstable Registry of Deeds, and the USA holds title insurance policies for the properties.

In particular, Tract 36-6609 purchased from Frances A. Small on October 3, 1967 recorded in Book 1379 and page 1043 was bounded ...” Easterly by the waters of the Atlantic Ocean, Southerly by the Eastham and Orleans Town Line, and Westerly by a marsh.” The grantor in this deed acquired title in 1944.

Moving to the north, the next property known as Tract 36-6606 was purchased in 1972 recorded in Book 1633 Page 126. It was general bounded “northwesterly by Beach Channel”, northeasterly to “a point at the low water of the Atlantic Ocean” ... “Southeasterly bounded by the Atlantic” and Southwesterly “along the north line of the land now owned by the United States of America, to the point of beginning.” The Grantors in this deed refer to their acquisition by a 1948 deed from William S. Taylor.

Three additional properties to the north were also purchased, Tract 36-6605, 36-6604, and 36-6602 and included similar language concerning the beach channel and the Atlantic Ocean. These property deeds are also filed with the Barnstable Registry of Deeds at Book 1979 Page 112, Book 1393 Page 555, and Book 1979 Page 100. The grantors in these cases generally acquired title in the 1950s.

A dispute over accretions where land is owned by the United States is determined by federal law. *California ex rel State Lands Comm'n v. U.S.*, 457 U.S. 273, 282 (1982). Under Federal law, as under Massachusetts law, accretions to land – being, in Massachusetts, areas formerly below mean low water raised above that level by gradual deposition of sediment – will belong to the upland landowners. Conversely, a landowner may lose land by its erosion. However, Town Counsel omitted the corollary that where the boundary of land changes by avulsion, rather than accretion, property lines do not change. *New Jersey v. New York*, 523 U.S. 767, 784 (1998). In other words, if the property of the United States had gradually eroded away below mean low water, its rights would have been destroyed. In parallel with a gradual accretion to private or town property, they might have acquired the new land sited in the spot on which the land formerly owned by the United States was sited. However, a breach in the barrier island or spit would not have changed the property boundary.

Our geological research over time since the USA ownership indicates that the property acquired by the United States has never eroded below mean low water, and therefore the United States has not lost title to the property under the law of erosion and accretion. Under the law of avulsion, sudden actions such as an inlet breach do not cause a change to the property line. To the best of our ability to determine, pending a more thorough investigation, the inlet has changed location by sudden breaching, as during the Blizzard of '78. While Orleans may have acquired some land by accretion to its property by the process of deposition of sediments into the former inlet to the north of its property, the gradual filling in of that inlet will not serve to transfer title to property to the north of the inlet that has never eroded away.

The Town of Eastham Assessor's records show USA as the owner of record, have identified the USA as property owner of multiple parcels on the spit for decades, and their records have no mention of Town of Orleans owning any land.

The Town of Orleans had not asserted an ownership claim to lands within the Town of Eastham until August 21, 2014. The Quiet Title Act has a 12 year statute of limitations from the time the town should have known of the claim of the United States. See 28 U.S.C. § 2409. If the Town wants to challenge the ownership of the United States, the burden of proof will lie with the Town, given that the United States has been on record for decades as owning these properties on assessor maps and records on file with the Town of Eastham. Please note that any land claim against the USA would be directed to federal court.

This letter is our conditional response because, at this point, National Park Service and the Department of the Interior Solicitor's Office staff will not undertake the expense of

further investigation into this matter because of the many uncertainties related to pursuit dependent upon a vote by Eastham Town Meeting to reconsider and allow ORV use. If Eastham Town Meeting approves and the Town of Orleans decides to pursue the land claim matter in US Federal Court, then we will prepare a more complete evaluation.

Sincerely,

A handwritten signature in black ink, appearing to read "George E. Price, Jr.", with a large, stylized initial "G" and "P".

George E. Price, Jr.
Superintendent

cc: Michael O. Ford, Orleans Town Counsel
Sheila Vanderhoef, Eastham Town Administrator



community development partnership

Promoting a vibrant and diverse community on Lower Cape Cod

Memorandum

ADMINISTRATION

SEP 15 2014

RECEIVED

To: Sheila Vanderhoef, Eastham Affordable Housing Trust (EAHT)
From: Judith Valverde, Fiscal & Operations Director
Date: September 2, 2014
Re: FY14 Eastham Affordable Housing Trust (EAHT) Managed Properties Reports

Greetings Sheila,

I am pleased to submit the following Property Management Report for the periods July 1, 2013 to June 30, 2014 for the EAHT managed properties including Wampum Lane, Stellwagon, Massasoit Rd and Dory Lane.

Included in the FY14 reports are:

- FY14 Income and Expenses for all properties
- FY14 Balance Sheets for all properties
- FY15 Projected Budgets for all properties

According to the financial reconciliation at June 30, 2014 there is a deficit of \$354.20 in the amount of funds due the town of Eastham. This deficit does not indicate an overall loss for the properties, just that the expenses in the month of June exceeded the revenue. To date the properties have returned \$4,865.75 to the town. The \$354.20 deficit will be netted against any funds due the town of Eastham in FY15.

Narrative

Alice Demoracski, the Property Management Director, is the primary point of contact for all tenant and maintenance issues. Abigail Chapman, the Director of Construction and Energy Efficiency has direct over site of all capital improvements.

Wampum Lane:

This two-bedroom home is occupied by a couple and their twin babies, who moved in September 2013. The household struggles with seasonal work and could utilize financial assistance. They remain on our waitlist for a more affordable rental. The monthly rent, excluding utilities, is \$1,031 a month. Rent is paid on time, and there are no resident issues to report.

There is also a one bedroom cottage that is occupied by a woman who has mobility restrictions, she moved in February of 2013. This unit is partially handicapped-accessible with the exception of the basement. The monthly rent, excluding utilities is \$790 a month. Rent is paid on time and there are no issues to report. The unit provides a safe and stable affordable rental.

Stellwagon:

4 Stellwagon is rented to a retired gentleman who moved in in April of 2014. The monthly rent is \$824 a month, excluding utilities. Rent is paid on time and there are no resident issues to report.

Page 1 of 2

3 Main Street Mercantile, Unit 7
Eastham, MA 02642

ph: 508.240.7873 | 800.220.6202
fx: 508.240.5085

info@capecdp.org
www.capecdp.org

Dory Lane:

With the completion of the Lottery occupancy is estimated to start in August.

Massasoit Rd:

Massasoit requires rehab and a lottery. Although budgeted to be occupied early in FY15, occupancy will be delayed until December due to the length of the Lottery Process.

MEMO & Attachments sent to:

Sheila Vanderhoef (Electronic Copy)

Alice Boyd (Electronic Copy)

If Sending Funds - Joan Plante (Original with Check)

Community Development Partnership

FY14 Reconciliation of EAHT properties including Wampum Lane, Stellwagon, Dory Ln and Massasoit

Property	Wampum Ln	Wampum Ln	Wampum Ln	Stellwagon	6 Dory Ln	Massasoit	Total
Period	2/1/13 to	11/1/13 to	Total	11/1/13 to	11/1/13 to	11/1/13 to	
	10/31/13	6/30//14		6/30//14	6/30//14	6/30//14	
Income	MB Mngmnt						
Program Income	\$ 8,222.83	\$ 14,528.00	\$ 22,750.83	\$ 2,472.00	\$ -	\$ -	\$ 25,222.83
EAHT Funds	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 13,473.96	\$ 2,332.85	\$ 1,025.89	\$ 17,832.70
Other	\$ 61.99	\$ 3.19	\$ 65.18	\$ 0.28	\$ -	\$ -	\$ 65.46
Total Income	\$ 8,284.82	\$ 15,531.19	\$ 23,816.01	\$ 15,946.24	\$ 2,332.85	\$ 1,025.89	\$ 43,120.99
Expenses							
Payroll							
Accounting Payroll	\$ -	\$ 932.79	\$ 932.79	\$ 340.84	\$ -	\$ -	\$ 1,273.63
Manager Payroll	\$ 845.41	\$ 957.93	\$ 1,803.34	\$ 227.66	\$ -	\$ -	\$ 2,031.00
Payroll Taxes & Benefits	\$ 404.44	\$ 508.84	\$ 913.28	\$ 137.41	\$ -	\$ -	\$ 1,050.69
	\$ 1,249.85	\$ 2,399.56	\$ 3,649.41	\$ 705.91	\$ -	\$ -	\$ 4,355.32
Property Operations							
Advertising/Marketing	\$ -	\$ 11.58	\$ 11.58	\$ 5.79	\$ -	\$ -	\$ 17.37
Audit	\$ -	\$ 172.73	\$ 172.73	\$ 86.36	\$ -	\$ -	\$ 259.09
Insurance	\$ -	\$ 158.33	\$ 158.33	\$ 79.17	\$ -	\$ -	\$ 237.50
Legal	\$ 160.58	\$ 227.74	\$ 388.32	\$ 121.00	\$ -	\$ -	\$ 509.32
Office Supplies	\$ 207.84	\$ 235.95	\$ 443.79	\$ 37.76	\$ -	\$ -	\$ 481.55
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Admin Expenses	\$ 4.71	\$ 62.49	\$ 67.20	\$ 21.45	\$ -	\$ -	\$ 88.65
	\$ 373.13	\$ 868.82	\$ 1,241.95	\$ 351.53	\$ -	\$ -	\$ 1,593.48
Maintenance& Utilities							
Maintenance Payroll	\$ 807.43	\$ 2,670.73	\$ 3,478.16	\$ 386.43	\$ -	\$ -	\$ 3,864.59
Grounds Contract	\$ 1,130.00	\$ 720.00	\$ 1,850.00	\$ -	\$ -	\$ -	\$ 1,850.00
Snow Removal	\$ 110.00	\$ -	\$ 110.00	\$ -	\$ -	\$ -	\$ 110.00
Repairs Materials	\$ 996.88	\$ 649.87	\$ 1,646.75	\$ 815.06	\$ -	\$ -	\$ 2,461.81
Repairs Contract	\$ 243.00	\$ 1,170.44	\$ 1,413.44	\$ 10,992.25	\$ -	\$ -	\$ 12,405.69
Rubbish Removal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	\$ 26.89	\$ 212.02	\$ 238.91	\$ 20.37	\$ -	\$ -	\$ 259.28
Travel	\$ -	\$ 6.80	\$ 6.80	\$ 13.20	\$ -	\$ -	\$ 20.00
Condo Fees	\$ -	\$ -	\$ -	\$ 1,192.47	\$ 1,324.95	\$ -	\$ 2,517.42
Utilities	\$ 165.77	\$ (51.67)	\$ 114.10	\$ 31.69	\$ 7.90	\$ 25.89	\$ 179.58
	\$ 3,479.97	\$ 5,378.19	\$ 8,858.16	\$ 13,451.47	\$ 1,332.85	\$ 25.89	\$ 23,668.37
Total Expenses	\$ 5,102.95	\$ 8,646.57	\$ 13,749.52	\$ 14,508.91	\$ 1,332.85	\$ 25.89	\$ 29,617.17
Surplus/(Deficit)	\$ 3,181.87	\$ 6,884.62	\$ 10,066.49	\$ 1,437.33	\$ 1,000.00	\$ 1,000.00	\$ 13,503.82
Less Capital Reserve	\$ (411.14)	\$ (726.40)	\$ (1,137.54)	\$ (123.60)	\$ -	\$ -	\$ (1,261.14)
Less Operational Reserve	\$ -	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (4,000.00)
Net Income	\$ 2,770.73	\$ 5,158.22	\$ 7,928.95	\$ 313.73	\$ -	\$ -	\$ 8,242.68
							\$ -
FY14 EAHT Revenue Return	\$ 2,129.77	\$ 2,579.11	\$ 4,708.88	\$ 156.87	\$ -	\$ -	\$ 4,865.75
Returned to EAHT at 5/31/14	\$ (2,129.77)	\$ (2,966.38)	\$ (5,096.15)	\$ (123.80)	\$ -	\$ -	\$ (5,219.95)
Net Due EAHT at 6/30/14	\$ -	\$ (387.27)	\$ (387.27)	\$ 33.07	\$ -	\$ -	\$ (354.20)
							\$ -
FY14 CDP/MB Revenue Return	\$ 640.93	\$ 2,579.11	\$ 3,220.04	\$ 156.86	\$ -	\$ -	\$ 3,376.90
Returned to CDP at 5/31/14	\$ (640.93)	\$ (2,966.38)	\$ (3,607.31)	\$ (123.80)	\$ -	\$ -	\$ (3,731.11)
	\$ -	\$ (387.27)	\$ (387.27)	\$ 33.06	\$ -	\$ -	\$ (354.21)

LOWER CAPE COD COMMUNITY DEVELOPMENT CO
General Ledger Trial Balance
As of Jun 30, 2014

Filter Criteria includes: 1) GL Account IDs Masked as *****206. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1000-206	WAMPUM LANE:SEAMENS CHEC	3,290.75	
1030-206	EAHT OP RESERVE:SEAMENS MN	1,000.74	
1074-206	SECURITY DEPOSIT:WAMPUM LA	1,811.88	
2100-206	ACCOUNTS PAYABLE:WAMPUM LN		1,861.09
2500-206	SECURITY DEPOSIT:WAMPUM LANE		1,811.00
2611-206	REVENUE PAYABLE:WAMPUM L	387.27	
2614-206	PREPAID RENT:WAMPUM LANE		681.00
4200-206	PROGRAM INCOME:WAMPUM LANE		22,750.83
4401-206	EASTHAM:WAMPUM LANE		1,000.00
4600-206	INTEREST:WAMPUM LANE		3.19
4800-206	OTHER:WAMPUM LANE		61.99
5030-206	FISCAL DIRECTOR:WAMPUM LN	829.15	
5031-206	RECORDS MANAGER:WAMPUM I	103.64	
5060-206	PROPERTY MNGMNT DIR:WAMP	957.93	
5070-206	MAINTENANCE TECH:WAMPUM	2,189.48	
5110-206	FICA & MUTA:WAMPUM LN	615.84	
5120-206	HEALTH INS:WAMPUM LN	230.04	
5130-206	WORKERS COMP:WAMPUM LN	74.66	
5140-206	SIMPLE IRA:WAMPUM LN	47.06	
6000-206	ACCOUNTING:WAMPAM AVE	22.49	
6010-206	ADVERTISING: WAMPUM LANE	11.58	
6020-206	AUDIT: WAMPUM LANE	172.73	
6310-206	DEPRECIATION BUILDINGS:WAM	14.25	
6311-206	DEPRECIATION EQUIP:WAMPUM	5.59	
6440-206	EQUIPMENT:WAMPUM LN	16.15	
6660-206	INSURANCE:WAMPUM LANE	158.33	
6720-206	LEGAL:WAMPUM LANE	176.71	
6740-206	LICENSES/FEES: WAMPUM LANE	211.61	
6750-206	MONITORING FEE:WAMPUM LAN	640.96	
6751-206	MANAGEMENT FEE CDP: WAMPU	2,579.10	
6810-206	MAINT EQUIPMENT:WAMPUM LA	78.77	
6820-206	MAINT GROUNDS:WAMPUM LAN	1,850.00	
6821-206	MAINT SNOW:WAMPUM LANE	110.00	
6840-206	MAINT CONTRACT:WAMPUM LA	1,413.44	
6841-206	MAINT PAYROLL:WAMPUM LANI	807.43	
6950-206	OTHER: WAMPUM LANE	4.71	
7050-206	POSTAGE:WAMPUM LANE	240.91	
7070-206	PROF SERVICES:WAMPUM LANE	845.41	
7071-206	PROF SERVICES FRINGE:WAMPU	404.44	
7140-206	RENT:WAMPUM LANE	48.24	
7150-206	REPRODUCTION:WAMPAM LN	38.38	
7250-206	SPECIAL PROG EXP:WAMPUM LN	4,708.88	
7260-206	SUPPLIES MAINT:WAMPUM LANI	1,646.75	
7270-206	SUPPLIES:WAMPUM LANE	63.99	
7340-206	TELEPHONE:WAMPUM LANE	238.91	
7380-206	TRAVEL:WAMPUM LANE	6.80	
7450-206	ELECTRIC:WAMPUM LANE		26.39
7451-206	GAS:WAMPUM LANE	140.49	
	Total:	28,195.49	28,195.49

LOWER CAPE COD COMMUNITY DEVELOPMENT CO
General Ledger Trial Balance

As of Jun 30, 2014

Filter Criteria includes: 1) GL Account IDs Masked as *****220. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1000-220	4 STELLWAGON:SEAMENS OPERATING		3,228.38
1030-220	4 STELLWAGON:SEAMENS RESERVE*	1,000.00	
1074-220	SECURITY DEPOSIT:STELLWAGEN	824.28	
1310-220	PROP RECEIVABLE:4 STELLWAGON	3,780.14	
2100-220	ACCOUNTS PAYABLE:STELLWAGON		395.38
2500-220	SECURITY DEPOSIT:STELLWAGON		824.00
2611-220	REVENUE PAYABLE:STELLWAGON		33.07
4200-220	PROGRAM INCOME:4 STELLWAGON		2,472.00
4401-220	EASTHAM:STELLWAGON		13,473.96
4600-220	INTEREST:4 STELLWAGON		0.28
5030-220	FISCAL DIRECTOR:4 STELLWAGON	316.11	
5031-220	RECORDS MANAGER:4 STELLWAGON	24.73	
5060-220	PROPERTY MNGMNT DIR:4 STELLWAG	227.66	
5070-220	MAINTENANCE TECH:4 STELLWAGON	327.10	
5110-220	FICA & MUTA:4 STELLWAGON	103.19	
5120-220	HEALTH INS:4 STELLWAGON	59.40	
5130-220	WORKERS COMP:4 STELLWAGON	12.96	
5140-220	SIMPLE IRA:4 STELLWAGON	17.07	
6000-220	ACCOUNTING:4 STELLWAGON	4.12	
6010-220	ADVERTISING:STELLWAGON	5.79	
6020-220	AUDIT:4 STELLWAGON	86.36	
6310-220	DEPRECIATION BUILDINGS:STELLWA	8.55	
6311-220	DEPRECIATION EQUIP:3 STELLWAGO	2.67	
6440-220	EQUIPMENT:4 STELLWAGON	4.32	
6660-220	INSURANCE:4 STELLWAGON	79.17	
6740-220	LICENSES/FEES:4 STELLWAGEN	121.00	
6751-220	MANAGEMENT FEE CDP:4 STELLWAGO	156.87	
6810-220	MAINT EQUIPMENT:4 STELLWAGON	16.06	
6840-220	MAINT CONTRACT:4 STELLWAGON	10,992.25	
6842-220	CONDO FEE:STELLWAGON	1,192.47	
7050-220	POSTAGE:4 STELLWAGON	9.11	
7140-220	RENT:4 STELLWAGON	12.90	
7150-220	REPRODUCTION:4 STELLWAGON	4.28	
7250-220	SPECIAL PROG EXP:STELLWAGON	156.87	
7260-220	SUPPLIES MAINT:4 STELLWAGEN	815.06	
7270-220	SUPPLIES:4 STELLWAGON	1.32	
7340-220	TELEPHONE:4 STELLWAGON	20.37	
7380-220	TRAVEL:4 STELLWAGON	13.20	
7450-220	ELECTRIC:4 STELLWAGON	31.69	
Total:		20,427.07	20,427.07

*Will include both Operating Reserve and Replacement Reserve

LOWER CAPE COD COMMUNITY DEVELOPMENT CO
General Ledger Trial Balance
As of Jun 30, 2014

Filter Criteria includes: 1) GL Account IDs Masked as *****221. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1000-221	6 DORY LN:SEAMENS OPERATING		583.38
1030-221	6 DORY LN:SEAMENS RESERVE*	1,000.00	
1310-221	PROP RECEIVABLE:6 DORY LN	825.28	
2100-221	ACCOUNTS PAYABLE:6 DORY		241.90
4401-221	EASTHAM:DORY LN		2,332.85
6842-221	CONDO FEE:DORY LN	1,324.95	
7450-221	ELECTRIC:DORY LN	7.90	
	Total:	3,158.13	3,158.13

*Will include both Operating Reserve and Replacement Reserve

LOWER CAPE COD COMMUNITY DEVELOPMENT CO
General Ledger Trial Balance

As of Jun 30, 2014

Filter Criteria includes: 1) GL Account IDs Masked as *****222. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1000-222	MASSASOIT LN:SEAMENS OPERATING	25.89	
1030-222	MASSASOIT LN:SEAMENS RESERVE*	1,000.00	
2100-222	ACCOUNTS PAYABLE:MASSASOIT		25.89
4401-222	EASTHAM:MASSASOIT LN		1,025.89
7450-222	ELECTRIC:MASSASOIT RD	25.89	
	Total:	1,051.78	1,051.78

*Will include both Operating Reserve and Replacement Reserve

Community Development Partnership

FY15 Budget Projections for EAHT properties including Wampum Lane, Stellwagon, Dory Ln and Massasoit

Property	Wampum Ln	Stellwagon	6 Dory Ln	17 Dory Ln	Massasoit	Total
Period	7/1/14 to 6/30/15	7/1/14 to 6/30/15	7/1/14 to 6/30/15	7/1/14 to 6/30/15	7/1/14 to 6/30/15	
			Est Start 8/14	Est Start 11/14		
Income						
Program Income	\$ 20,570.00	\$ 9,064.00	\$ 7,548.90	\$ 5,490.11	\$ 11,000.00	\$ 53,673.01
EAHT Funds	\$ -	\$ -	\$ 117.00	\$ -	\$ -	\$ 117.00
Other	\$ 0.75	\$ 0.35	\$ 0.25	\$ -	\$ -	\$ 1.35
Total Income	\$ 20,570.75	\$ 9,064.35	\$ 7,666.15	\$ 5,490.11	\$ 11,000.00	\$ 53,791.36
Expenses						
Payroll						
Accounting Payroll	\$ 1,159.61	\$ 954.80	\$ 612.06	\$ 445.14	\$ 924.09	\$ 4,095.70
Manager Payroll	\$ 1,408.40	\$ 704.20	\$ 611.54	\$ 444.76	\$ 598.57	\$ 3,767.47
Payroll Taxes & Benefits	\$ 821.67	\$ 513.21	\$ 386.41	\$ 281.02	\$ 466.94	\$ 2,469.25
	\$ 3,389.68	\$ 2,172.21	\$ 1,610.01	\$ 1,170.92	\$ 1,989.60	\$ 10,332.42
Property Operations						
Advertising/Marketing	\$ 104.74	\$ 52.87	\$ 51.70	\$ 37.61	\$ 48.24	\$ 295.16
Audit	\$ 164.38	\$ 82.19	\$ 71.38	\$ 51.91	\$ 69.86	\$ 439.72
Insurance	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 625.00
Legal	\$ 844.13	\$ 422.07	\$ 486.66	\$ 353.94	\$ 421.01	\$ 2,527.81
Office Supplies	\$ 397.74	\$ 241.79	\$ 209.97	\$ 152.71	\$ 205.52	\$ 1,207.73
Training	\$ 91.71	\$ 45.85	\$ 47.92	\$ 34.85	\$ 43.17	\$ 263.50
Misc Admin Expenses	\$ 346.48	\$ 130.32	\$ 113.18	\$ 82.31	\$ 110.77	\$ 783.06
	\$ 2,074.18	\$ 1,100.09	\$ 1,105.81	\$ 838.33	\$ 1,023.57	\$ 6,141.98
Maintenance& Utilities						
Maintenance Payroll	\$ 1,433.91	\$ 716.95	\$ 622.62	\$ 452.81	\$ 609.41	\$ 3,835.70
Grounds Contract	\$ 1,670.00	\$ -	\$ -	\$ -	\$ 1,484.00	\$ 3,154.00
Snow Removal	\$ 1,280.00	\$ -	\$ -	\$ -	\$ 595.00	\$ 1,875.00
Repairs Materials	\$ 900.00	\$ 300.00	\$ 300.00	\$ 200.00	\$ 300.00	\$ 2,000.00
Repairs Contract	\$ 1,608.00	\$ 804.00	\$ 950.00	\$ 658.00	\$ 804.00	\$ 4,824.00
Rubbish Removal	\$ 100.00	\$ 50.00	\$ 60.00	\$ 40.00	\$ 50.00	\$ 300.00
Telephone/Answering	\$ 107.77	\$ 53.89	\$ 57.51	\$ 41.82	\$ 51.35	\$ 312.34
Travel	\$ 55.00	\$ 28.00	\$ 31.84	\$ 23.16	\$ 28.00	\$ 166.00
Condo Fees	\$ -	\$ 1,560.00	\$ 1,475.00	\$ 985.00	\$ -	\$ 4,020.00
Utilities	\$ 737.68	\$ 33.84	\$ 152.41	\$ 110.85	\$ 937.51	\$ 1,972.29
	\$ 7,892.36	\$ 3,546.68	\$ 3,649.38	\$ 2,511.64	\$ 4,859.27	\$ 22,459.33
Total Expenses	\$ 13,356.22	\$ 6,818.98	\$ 6,365.20	\$ 4,520.89	\$ 7,872.44	\$ 38,933.73
Surplus/(Deficit)	\$ 7,214.53	\$ 2,245.37	\$ 1,300.95	\$ 969.22	\$ 3,127.56	\$ 14,857.63
Less Capital Reserve	\$ (1,028.50)	\$ (453.20)	\$ (377.45)	\$ (274.51)	\$ (550.00)	\$ (2,683.65)
Less Operational Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income	\$ 6,186.03	\$ 1,792.17	\$ 923.51	\$ 694.71	\$ 2,577.56	\$ 12,173.98
FY14 EAHT Revenue Return	\$ 3,093.01	\$ 896.09	\$ 461.75	\$ 347.36	\$ 1,288.78	\$ 6,086.99
Returned to EAHT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Due EAHT at 6/30/14	\$ 3,093.01	\$ 896.09	\$ 461.75	\$ 347.36	\$ 1,288.78	\$ 6,086.99
FY14 CDP Revenue Return	\$ 3,093.01	\$ 896.09	\$ 461.75	\$ 347.36	\$ 1,288.78	\$ 6,086.99
Returned to CDP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 3,093.01	\$ 896.09	\$ 461.75	\$ 347.36	\$ 1,288.78	\$ 6,086.99



ADMINISTRATION
SEP 24 2014
RECEIVED

September 22, 2014

Certified Mail No 70113500000120215637

Town of Eastham
Board of Selectmen
2500 State Highway
Eastham, MA 02646

Subject: Order to Conduct a Dam Safety Phase I Inspection

Dam Name: Herring Brook Pond Dam
Location of Dam: Eastham
National ID No.: MA03143
Hazard Potential: Significant

Dear Town of Eastham:

As provided for in GL c.253, section 46 and 302 CMR 10.07, all dams classified as "Significant Hazard Potential" are required to undergo an inspection every five (5) years by a professional engineer at the owner's expense. As the owner of a dam classified "Significant Hazard Potential" you are subject to this requirement. We do not currently have any inspection reports on file for this dam.

Therefore, the Department of Conservation and Recreation, Office of Dam Safety ("ODS") is issuing the following order:

Conduct Dam Safety Phase I Inspection

This order is to notify you that as owner of the above-referenced dam, you are required to complete a Phase I Inspection Report no later than December 22, 2014. You are hereby **ORDERED** to have the above-referenced dam inspected by a Commonwealth of Massachusetts Registered Professional Engineer and submit a completed inspection report to the ODS at the Department of Conservation and Recreation within 30 days of the date of inspection. The Phase I Inspection Report must be received by ODS no later than January 22, 2015.

Please note that our office has revised the required form and inspection template. Please ensure that when you submit your Phase I Inspection Report that you are using the correct documents.

For your use and that of your professional engineer, the revised inspection guidelines and the inspection form required to be completed and filed with the ODS can be found at and downloaded from our website, <http://www.mass.gov/eea/agencies/dcr/conservation/dam-safety/>.

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

Department of Conservation and Recreation
251 Causeway Street, Suite 600
Boston MA 02114-2119
617-626-1250 617-626-1351 Fax
www.mass.gov/dcr



Deval L. Patrick
Governor

Maeve Vallely Bartlett, Secretary
Executive Office of Energy & Environmental Affairs
John P. Murray, Commissioner
Department of Conservation & Recreation

If you have an up-to-date Phase I inspection report on file, please forward a copy of the report to the ODS within 21 days of receipt of this order for review.

Failure to comply with these Orders will subject you to fines of up to \$500 per violation, with each day of violation being subject to a \$500 fine.

It is the obligation of the dam owner to contact and notify all applicable local, state and federal permitting agencies prior to conducting any work at a dam including manipulation of water levels. Additionally, any dam owner planning to conduct any material alterations or repairs to a dam it is their obligation to file with the Office of Dam Safety a Chapter 253 Dam Safety Permit Application.

Also be advised that a dam owner may at any time request the Commissioner to reconsider the existing hazard determination. The owner's request must be filed by a registered professional civil engineer, and submitted with the Application to Change Hazard Classification of Dam (available on our web page) specifying the findings and analyses to support the change. The Commissioner will issue a written decision to the owner and the registered professional civil engineer within 30 days of receipt of a request for hazard reconsideration, and such decision shall be final and binding upon the parties.

Should you have any questions regarding this Order, please feel free to contact the ODS as follows:

- 1 Write to the Department of Conservation and Recreation, Office of Dam Safety, 180 Beaman Street, West Boylston, MA 01583
- 2 Contact the office by email at dam.safety@state.ma.us or by telephone at (508) 792-7716 extension 600.

Sincerely,



William C. Salomaa, Director
Office of Dam Safety

BOS
info

SUBMITTED BY	Giovanna Venditti	DISTRICT	Nauset RSD
PHONE	508.255.8800	DATE RECEIVED	09/16/14
FIELD REP	Jared Curtis	DATE SUBMISSION COMPLETE	09/23/14

EXCESS AND DEFICIENCY CALCULATION

BEGIN:

UNRESERVED FUND BALANCE/EXCESS AND DEFICIENCY	1,047,417
-----------------------------------------------	-----------

LESS:

OTHER RECEIVABLE, OVERDRAWN ACCOUNTS, DEFICITS

	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

OTHER ADJUSTMENTS:

	-
	-

TOTAL CERTIFIED UNENCUMBERED EXCESS AND DEFICIENCY	1,047,417
----------------------------------------------------	-----------

UNENCUMBERED E & D IN EXCESS OF 5% CALCULATION

OPERATING AND CAPITAL BUDGET	27,243,920
------------------------------	------------

5% OF BUDGET	1,362,196
--------------	-----------

TOTAL IN EXCESS	-
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REVIEWED BY:	Jared Curtis	PLEASE SEE CERTIFICATION LETTER
DATE:	09/23/2014	FOR DIRECTOR OF ACCOUNTS APPROVAL

Eastham Bike Tunnel Meeting Notes September 19, 2014

Attendees:

Town of Eastham

Edward Kulhawik, Police Chief
Mark Foley, Fire Chief
Sheila Vanderhoef, Town Manager
Mike Harnett, Bikeways Committee member

DCR

Jack Murray, Commissioner
Tony Barletta, Legislative Director
Dan Driscoll, Planner
Eric Levy, Park Supervisor, Nickerson State Park

4th Barnstable District

Sarah K. Peake, State Representative
Dottie Smith, Chief of Staff

Representative Peake opened the meeting, welcoming all and thanking everyone attending this meeting today, particularly Commissioner Murray, for coming to the Cape. Introductions were made around the table. Representative Peake stated that the bike rail trail has become more and more popular over the years, not only for local residents and U.S. vacationers, but also with foreign visitors as well. And that leads to the issues of the bike tunnel, in which many accidents have occurred.

Chief Kulhawik gave a brief description of the issues surrounding the tunnel. Over the last few years there have been about 30 accidents –either leading into the tunnel or within the tunnel. In the 2012-2013 timeframe, he had contacted a number of people at DCR, identifying the issues, and provided documentation with recommended solutions. Nothing happened. Finally, in the last year there has been some movement with recommendations by Mike Harnett-extra signage installed, a message board on one side of the tunnel.

Key issues:

Curb sight lines going into and coming out of the tunnel
Bikers going from sunlight into a dark tunnel-sunglasses do not help
Bikers going into the curve travel across the lane and they either have head on collisions or they crash into the tunnel sidewalls.
Most bikers are not familiar with the area, or the Cape

There are no procedures or a model to report accidents on bike trails. This is true across the Cape. Since these trails are not roads, there are no requirements by MassDOT or DCR to report accidents. The Cape Cod Commission does not report accidents either, as these are not roads. A reporting mechanism would help to identify certain clusters of accidents, and potential areas of trails or surrounding environments to be corrected.

Mike Harnett is a member of the Bikeways Committee, now retired, but was Traffic Engineer in New York City for 20 years. They developed bike lanes on several bridges, and main roadways, that have resulted in safe travel for bikers. The key was to slow bikers down in their lanes. He distributed photos of ballards used in NYC—visually creating a wall. The focus was to make the

whole lane smaller visually, thus making the biker slow down. These ballards have been used successfully in MCY, Boston and Chicago.

Mike also provided a drawing of the bike tunnel, showing where ballards could be placed, the spacing between them going into, through and out of the tunnel.

Commissioner Murray stated he is very familiar with Eastham- lived on the Cape for many years. His Father was a police Lieutenant in Eastham. He stated that DCR had made the use of an engineering firm years ago, when the tunnel was to be built. The tunnel does not conform to today's standards. DCR has met with this firm, concerning this tunnel as well as other locations on the Cape.

Dan Driscoll presented a map of the tunnel and trail layout, as it was built in 1993. The trail and tunnel were restricted by a privately owned right of way. The property owner was unwilling to sell the right of way. As a result, the access to the tunnel from the Southbound side is sharp, with lack of sight lines to the tunnel. In addition, there is a 5% downward slope from the Northbound side that makes the tunnel dangerous.

In 2005 DCR went to the engineering design firm to work on a 25% design, with emphasis on safety, and they devised a major proposal to realign the trail on either side of the tunnel.

A DCR team road the entire trail and identified 4-5 areas where the trail will be upgraded. As an interim measure, DCR had installed new lighting in the tunnel and placed signage leading up to the tunnel.

In other bike trail work, DCR has purchased the land from LeCount Hollow Road to PJ's restaurant, and installed a 5 mile extension over Route 134 in Dennis, in cooperation with MassDOT.

DCR will have the design group come back to look over the area again. The bridge is MassDOT's, but there may be an ability to look at a conservation restriction.

Sheila Vanderhoef stated that the trail has very heavy traffic, with bikers and blade skaters, and safety for everyone is most important. Most bikers do not even know where they are out on the trails as they are unfamiliar with the area.

Dan stated that foreigners who rent bikes have to learn how to ride the bikes as well as to navigate the trails and tunnels.

Chief Foley said that the majority of accidents are either in the tunnel or on the Northbound side where the retaining wall is located. **Sheila** added that there is a lip outside of the tunnel that collects water and sand, which makes the location dangerous.

Chief Kulhawik said they now require police reports to be filled in by bikers and they are sent to Eric Levy at Nickerson State Park. They instituted tenth of a mile markings in Eastham and throughout the 22 miles of bike trails, so that if bikers fall or get injured, they can tell the local police/fire /rescue staffs where they are located on the trail.

Post Meeting Walk at the Bike Tunnel

Most members of the group drove to the location of the bike tunnel to see the layout, and to walk the path through the tunnel from both sides.

Summary and Next Steps

Commissioner Murray voiced DCR's commitment to work with the Town to address both the long term and short term solutions to improve safety on this area of the bike trail. They will collaborate with Eastham public safety officials and the Bikeways Committee representative as they develop long term engineering plans.

Short Term Solutions

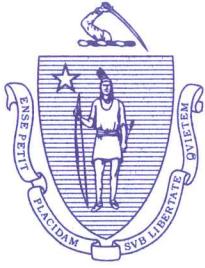
- Improve the lighting within the tunnel
- Paint the interior of the tunnel white
- Add a message board on the South side of the tunnel
- Look into the use of ballards to define the bike pathways leading into and out of the tunnel
- Look into a uniform bike accident reporting mechanism

Long Term Solutions

- Have the design consulting firm come to the Cape and look at all safety and maintenance concerns along all of the bike trails, including Eastham
- Follow up on potential funding for land acquisition and possible conservation restrictions

EASTHAM BIKE TUNNEL MEETING
ATTENDEES - 9/19/2014

NAME	TITLE	ORGANIZATION	EMAIL	PHONE
Edward Kulhawik	Police Chief	Town of Eastham	ekulhawik@eastham-ma.gov	508-255-0551
Mark Foley	Fire Chief	Town of Eastham	mfoley@eastham-ma.gov	508-255-2324
Sheila Vanderhoef	Town Manager	Town of Eastham	svanderhoef@eastham-ma.gov	508-240-5900
Mike Harnett	Member, Bikeways Committee	Town of Eastham	mrh2681@gmail.com	973-738-4987
Jack Murray	DCR Commissioner	MA DCR	jack.murray@state.ma.us	617-626-4992
Tony Barletta	DCR Legislative Director	MA DCR	antonio.barletta@state.ma.us	617-626-4991
Dan Driscoll	DCR Planner	MA DCR	dan.driscoll@state.ma.us	617-447-3834
Eric Levy	DCR Park Supervisor-Nickerson	MA DCR	eric.levy@massmail.state.ma.us	
Sarah K. Peake	State Representative	MA House of Representatives	sarah.peake@mahouse.gov	617-722-2090
Dottie Smith	Chief of Staff	Office of State Rep Sarah Peake	dorothy.smith@mahouse.gov	617-722-2090



The Commonwealth of Massachusetts
Office of the Inspector General

JOHN W. McCORMACK
STATE OFFICE BUILDING
ONE ASHBURTON PLACE
ROOM 1311
BOSTON, MA 02108
TEL: (617) 727-9140
FAX: (617) 723-2334

GLENN A. CUNHA
INSPECTOR GENERAL

September 24, 2014

Linda S. Burt, Chair, Board of Selectman
Town of Eastham
2500 State Highway
Town Hall
Eastham, MA 02642

ADMINISTRATION

SEP 29 2014

RECEIVED

Re: Documents Request No: CLC-09-2014

Dear Ms. Burt:

I am writing to request your cooperation, pursuant to M.G.L. c. 12A, § 9, in providing the Office of the Inspector General with certain documents in the possession, custody or control of the Town of Eastham.

In connection with the documents we are requesting today, the following definitions shall apply:

"Document" includes any writing, drawing, correspondence, graph, chart, photograph, video, or other data compilation, in any form, including electronic forms, all non-identical copies, any copies with hand-written or other notes, drafts as well as final copies, however maintained.

"Communication" includes all letters, notices, messages, electronic mail, computer bulletin board information or logs, and other written communications, computerized communications, or memoranda. The term also includes any records of conversations, meetings, conferences, or other oral communications, including but not limited to audio and visual recordings.

Specifically, I request the following documents and communications for the period January 1, 2006 through the present unless otherwise specified. If your jurisdiction has documents and communications that pre-date the specified range above, then please identify what date range(s) are available.

- 1) Listing of all persons appointed as representatives and alternates to the Cape Light Compact Governing Board since January 1, 1997. This list should include the name, address, date of appointment/reappointment, term of appointment/reappointment, term

Please note if any listed representative/alternate had been removed from this position by the appointing authority and the reason for this removal.

- 2) Any and all instructions, guidance, recommendations, voting recommendation, directives, directions, etc. provided by your jurisdiction to your appointed representative/alternate concerning the deliberations of the Cape Light Compact's Governing Board and/or pertaining to the Intergovernmental Agreement (IGA) of the Cape Light Compact.
- 3) Any and all delegations of authority by your jurisdiction to your representative/alternate or to any other individual, jurisdiction or entity pertaining to the Cape Light Compact, the IGA, the Cape Light Compact Aggregation Plan or Updated/Revised Plan, energy service agreements, or any other matter directly or indirectly associated with the Cape Light Compact.
- 4) Any and all recommendations made to your jurisdiction by the Cape Light Compact Governing Board.
- 5) Any and all Board, Commission, Town Meeting, or other meeting minutes or documents pertaining to items nos. two (2) and three (3) above.
- 6) Any and all Cape Light Compact consumer or ratepayer complaints made to your jurisdiction and/or communicated to the Cape Light Compact and/or the Cape Light Governing Board.
- 7) Any and all documents or communication concerning revisions, updates, reviews, discussions, votes, approvals, etc. pertaining to the IGA and the Cape Light Compact Aggregation Plan and Updated/Revised Aggregation Plan.

Unless otherwise noted, you may produce copies of the requested documents instead of originals. If you do make copies, please make sure that they are legible, organized as the originals are organized, and copied on both sides when the originals contain print or other marks on both sides. If copies of documents are produced, please take all necessary and appropriate steps to insure that all relevant original documents are preserved and protected in the event that they are required as part of an official investigation.

If your response only partially fulfills this request, then please so state.

If any documents are withheld from production, provide a privilege log stating the nature of the document withheld and the applicable legal privilege.

If any document sought has been destroyed, and no copy exists, identify the subject, author of the document, the date of destruction, the person responsible for ordering said destruction, and the purpose for said destruction.

Also, please complete and include the attached certification averring that you have carried out a careful search for all of the documents requested and that to the best of your knowledge, no other responsive documents are in the possession, custody or control of your jurisdiction. Please be advised that concealment, alteration, destruction or mutilation of any responsive document may constitute a criminal violation of M.G.L. c. 268, § 13E.

Please provide the requested information and documents currently in the possession, custody or control of your jurisdiction before 5:00 p.m. on October 3, 2014 to the Office of the Inspector General.

Sincerely,

A handwritten signature in dark ink, appearing to read "Eileen M. O'Brien", with a stylized flourish at the end.

Eileen M. O'Brien, Esq.
Director of Investigations
Office of the Inspector General

Enclosure

Certification of Compliance

I hereby certify that I am a person responsible for the custody of the originals of the attached records for the Town of Eastham, and that the attached copies are a true and complete set of the records in the possession, custody and control of the Town of Eastham that are responsive to the Inspector General's attached request. I further certify that these records were made in the ordinary course of business.

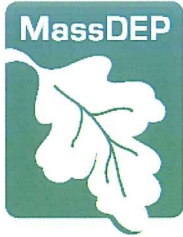
Signed under the pains and penalties of perjury,

Signature

Name

Title

Date: _____



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

10/16
agenda

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

DEVAL L. PATRICK
Governor

MAEVE VALLELY BARTLETT
Secretary

DAVID W. CASH
Commissioner

ADMINISTRATION

SEP 18 2014

RECEIVED

September 16, 2014

Ms. Linda S. Burt
Chair, Board of Selectmen
Town of Eastham
2500 State Highway
Eastham, MA 02642

Dear Ms. Burt,

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded Recycling Dividends Funds to the Town of Eastham under the Sustainable Materials Recovery Program. The Town of Eastham has earned 9 points and will receive \$3,600.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. The SMRP solicitation, issued April 1, 2014, included an exciting new opportunity – the Recycling Dividends Program (RDP) – which provides payments to municipalities that have implemented specific programs and policies proven to maximize reuse, recycling and waste reduction. Municipalities receive payments according to the number of criteria points their program earns. Eligibility criteria will ramp up over time, leveraging increasingly greater diversion results and lower solid waste disposal.

The terms and conditions of this award are outlined in an RDP Contract which has been mailed to the Recycling Contact of record for your municipality, copied below. The Recycling Contact will facilitate getting this document signed by an Authorized Signatory and will return it to MassDEP. Once received, the RDP Payment will be remitted to your municipality. Should you have any questions, please call Tina Klein at (617) 292-5704.

Thank you for your commitment to advancing recycling and waste reduction in Massachusetts. Together our efforts will reduce greenhouse gas emissions, conserve natural resources and save energy, while also supporting jobs and reducing disposal costs for waste generators and municipalities.

Sincerely,

David W. Cash
Commissioner

cc: Mr. Neil Andres, DPW Director

September 4, 2014 PRESS RELEASE

2014 Eastham Turnip Festival

TURNIPS ARE THE TALK OF THE TOWN in Eastham, home of that delectable, can't-believe-it's-so-sweet, irresistibly tasty tuber – the Eastham Turnip. The folks at the Eastham Library are about to serve up another quirky homespun portion of fun giving tribute to that most delicious of tubers at the 11th Annual Turnip Festival scheduled for Saturday, November 22nd.

This year's event is being billed as a "one stop shop for all your Thanksgiving holiday needs." Naturally, the focal point of the Fest is the Eastham Turnip, but in addition to this locally grown root vegetable, the festival marketplace will feature farmers and artisans selling all the Thanksgiving essentials: potatoes, winter squash such as acorn and butternut, onions, fresh and dried herbs for holiday stuffing mixes, cranberries, cranberry jellies and preserves, honey, seasonal breads and muffins, locally made candles, seasonal wreaths and floral bouquets. Whoops ... quick qualifier ... there will be no turkeys for sale. However, festival organizers say that chances of spying a wild turkey or two are very good - there are many of these feathered friends living in the neighborhood.

The culinary cornerstone of the Fest is the ever popular Turnip Cook-Off. Last year festival guests sampled turnip fare ranging from Curried Coconut Turnip Soup to Maple Turnip Ice Cream. Why one year a creative chef even mastered a turnip cheesecake! Any aspiring Bobby Flays or Rachel Rays out there? Check the library website, www.easthamlibrary.org link to Events: Turnip Festival for details on how to enter your favorite turnip dish in the 2014 Turnip Cook-Off.

This is truly a multigenerational event with fun for all! Back by popular demand, Higher Ground String Band will entertain visitors with their lively blend of blue grass music. Entertainment for the kids will include Trevor the Juggler, a Mr. Turnip Head Contest (decorate a turnip for a chance to win prizes), face painting, turnip arts and crafts to make and take, turnip patch ring toss, turnip beanbag target, and festival favorite – turnip bowling. This year's festival will also have an expanded number of crafters and artisans selling their locally produced wares, and of course turnip merchandise will be on sale including hats and tee's.

Who will be crowned Turnip Queen or Turnip King? Who can peel a turnip the fastest? How much does the Enormous Eastham Turnip weigh? For the answers to these and all other pressing turnip questions, all you have to do is Turn Up. As those at the Eastham Library will tell you, Shakespeare once said, "To Turn Up or not to Turn Up? What a ridiculous question!"

This celebration of all that is turnip will be held rain or shine, so join the festivities! ADMISSION IS FREE!

Saturday, November 22, 2014

1:00 - 4:00 p.m.

Nauset Regional High School

100 Cable Road, Eastham

For more information, contact Marianne Sinopoli, Festival Chairperson
msinopoli@clamsnet.org or 774-722-4562

Or visit the website at www.easthamlibrary.org link to Events: Turnip Festival

ADMINISTRATION

SEP 04 2014

RECEIVED



3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630

(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org

CAPE COD
COMMISSION

REVISED
HEARING NOTICE
CAPE COD COMMISSION
Draft §208 Area Wide Water Quality Management Plan
September 10 & 24, 2014 — October 7 & 21, 2014

On January 30, 2013 the Commissioner of the Massachusetts Department of Environmental Protection designated the Cape Cod Commission to prepare an update to the 1978 Water Quality Management Plan for Cape Cod. The Commissioner directed the Commission to address the degradation of water resources in Barnstable County's 15 towns from excessive nutrients, primarily nitrogen, on a watershed basis. The Draft §208 Area Wide Water Quality Management Plan Update is being prepared pursuant to Section 208 of the Federal Clean Water Act.

The Cape Cod Commission will conduct a series of public hearings on:

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| • Wednesday, September 10, 2014
4:00 - 6:00 p.m. | Wellfleet Preservation Hall
335 Main Street, Wellfleet, MA |
| • Wednesday, September 24, 2014
4:00 - 6:00 p.m. | Chatham Community Center
702 Main Street, Chatham, MA |
| • Tuesday, October 7, 2014
4:00 - 6:00 p.m. | Strategic Information Office—Innovation Room
Barnstable County Complex
3195 Main Street, Barnstable, MA |
| • Tuesday, October 21, 2014
4:00 - 6:00 p.m. | Mashpee Town Hall
16 Great Neck Road North, Mashpee, MA |

The purpose of the public hearings is to gather public comments on the Draft §208 Area Wide Water Quality Management Plan.

Anyone wishing to testify orally will be welcome to do so. Written comments may also be submitted at the hearing, or delivered or mailed to the Cape Cod Commission, P.O. Box 226, 3225 Main Street, Barnstable, MA 02630 or submitted online to watersheds@capecodcommission.org for receipt until the close of the public comment period on **November 20, 2014**. The Draft §208 Area Wide Water Quality Management Plan may be viewed at the Cape Cod Commission office between the hours of 8:30 a.m. and 4:30 p.m. or online at <http://cape20.org> or <http://capecodcommission.org/208>. For further information and to schedule an appointment, please contact the Commission office at (508) 362-3828. If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, please contact the Cape Cod Commission at (508) 362-3828 or TTY (508) 362-5885.